

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 12, 2023

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, October 12, 2023 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Ms. Ewing read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: President Jacquie Ewing, Trustee Kathy Fox, Trustee Richard Hoy, Trustee Barbara Juzaitis, Vice-President Carl Mattia, Trustee Kate Nestor, Treasurer Jim Thatcher

Absent: Mayor John McCorristin, Trustee Michele Petrucci, Secretary D. Lynn Schwartz

Also present:

Erin Brown, Director

Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– September 14, 2023

Motion made by Treasurer Thatcher seconded by Trustee Hoy that the minutes be approved as submitted. Motion passed unanimously by those present.

Check Authorization:

Motion made by Trustee Nestor, seconded by Trustee Hoy to approve the payment of 32 checks totaling \$1,133,994.12. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with year-to-date circulation which continues to be the highest in the past five years and overall borrowing is up 8% vs. September 2022. Event attendance continues to grow with a significant turnout at the Peter Mayer concert at Surfside Park. There was discussion among the Trustees as to how Avalon's library compares to other similar libraries. Due to the uniqueness of Avalon's library and the lack of established data, it is difficult to find an exact comparison. Vice-President Mattia suggested the Director speak with one of his colleagues who specializes in logistics regarding national data collection. Current and upcoming job openings were then discussed, Stephanie Sussmeier will be resigning from her position as archivist after having accepted a new position in an academic setting. They will repost positions available after restructuring them due to a smaller than anticipated pool of applicants. The 26th Street school was demolished, and some items were gathered for the History Center collection.

Seven Mile Publishing Update:

Monica Coskey began with email statistics. September emails had 52% opens and new books 70%. Completed projects included the October/November postcard, 2024 magnet and additions to the History Center exhibit panels. They are currently working on the History Center's digital newsletter and 7 Mile Holiday Times ad.

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 12, 2023

Adjournment:

Motion made by Vice-President Mattia, seconded by Trustee Juzaitis to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:37 pm.

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary