

Avalon Free Public Library  
Board of Trustees  
REGULAR SESSION MINUTES MAY 11, 2023

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, May 11, 2023 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Ms. Ewing read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

**Present:** President Jacquie Ewing, Trustee Kathy Fox, Trustee Hoy, Trustee John McCorristin, Trustee Kate Nestor, Trustee Michele Petrucci, Secretary D. Lynn Schwartz  
**Absent:** Trustee Richard Hoy, Vice-President Carl Mattia, Mayor Martin L. Pagliughi, Treasurer Jim Thatcher

Also present:

Erin Brown, Director  
Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– April 13, 2023

Motion made by Trustee McCorristin, seconded by Secretary Schwartz that the minutes be approved as submitted. Motion passed unanimously by those present.

Check Authorization:

Motion made by Trustee McCorristin, seconded by Secretary Schwartz to approve the payment of 54 checks totaling \$189,134.25. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Vice-President Carl Mattia arrived at 4:03 pm.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with personnel updates. New online training site was released by the JIF and included cyber security. Two employees attended an in-person First Amendment Audit training and there was additional discussion with the Trustees. The Summer Guide will be arriving in mailboxes soon. Director Brown demonstrated the newly launched events calendar, highlighting easier navigation and searches. The Director continues to work with the library attorney reviewing ongoing questions about the library and history center building project.

Director Brown sought a motion to hire three part-time seasonal Library Assistants at \$18.55 per hour, 19 hours per week for ten weeks.

Motion made by Trustee Petrucci seconded by Trustee Nestor. Motion passed unanimously by those present.

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Director Brown sought a motion to hire two part-time seasonal Program Assistants at \$20.60 per hour, 19 hours per week for ten weeks.

Motion made by Trustee Petrucci seconded by Trustee Nestor. Motion passed unanimously by those present.

Director Brown sought a motion to open a position for a seasonal part-time Library Assistant at \$18.55 per hour for up to 19 hours per week for ten weeks.

Motion made by Secretary Schwartz seconded by Trustee McCorristin. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Monica Coskey began with email statistics. April's email had 48.9% opens, new books 70%, and the Check-it Out newsletter 51%, which is above industry average. Facebook followers 2,050, Instagram 1,455, both had slight increases since last month. There were 95% desktop users and 5% mobile of the 7,520 opens. Social Media for May will focus on gardening, business services and New York Times Cooking.

New Business:

RESOLUTION 6-2023- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY REGARDING ITS REVIEW OF THE 2022 ANNUAL AUDIT

Motion was made by Trustee Petrucci, seconded by Trustee McCorristin to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 7-2023- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY AUTHORIZING THE DEACCESSION OF ONE (1) NETWORK SECURITY APPLIANCE (FIREWALL) FROM THE LIBRARY SERVER CLOSET

Motion was made by Trustee McCorristin, seconded by Secretary Schwartz to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 8-2023- RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BAY ATLANTIC SYMPHONY TO PROVIDE CLASSICAL MUSICAL CONCERTS FOR THE SUMMER OF 2023 SEASON

Motion was made by Trustee Petrucci, seconded by Trustee Nestor to approve the resolution. Motion passed unanimously by those present.

Adjournment:

Motion made by Vice-President Mattia, seconded by Trustee Petrucci to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:22 pm.

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Respectfully submitted,

\_\_\_\_\_  
Kimberly F. Mastriana, Recording Secretary

APPROVED: \_\_\_\_\_  
Jacquie Ewing, Board President

ATTESTED: \_\_\_\_\_  
D. Lynn Schwartz, Board Secretary