

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES JANUARY 12, 2023

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, January 12, 2023 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Ms. Ewing read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: President Jacquie Ewing, Trustee Kathy Fox, Trustee John McCorristin, Trustee Kate Nestor, Treasurer Jim Thatcher, Secretary D. Lynn Schwartz

Absent: Trustee Hoy Vice-President Carl Mattia, Mayor Martin L. Pagliughi, Trustee Petrucci

Also present:

Erin Brown, Director

Patty Davis & Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– December 8, 2022

Motion made by Trustee McCorristin, seconded by Treasurer Thatcher that the minutes be approved as submitted. Motion passed unanimously by those present.

Board Officers & Recording Secretary:

Director Brown noted the responses from officers willing to continue serving and read aloud the name and position to be voted on:

President:	Jacquie Ewing
Vice President:	Carl Mattia
Treasurer:	Jim Thatcher
Secretary:	Lynn Schwartz

Motion made by Trustee McCorristin, seconded by Trustee Fox to approve the Board Officers for the year 2023. Motion passed unanimously by those present.

Motion made by Trustee McCorristin, seconded by Trustee Nestor to approve Kimberly Mastriana as Library Board Recording Secretary for the 2023 year. Motion passed unanimously by those present.

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Trustee McCorristin to approve the payment of 34 checks totaling \$117,362.83. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with personnel updates. Linda Duffy and Pat Wilk

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both celebrated fifteen years with the library. The Trustees were briefed on local First Amendment Audits, guidelines for staff and Code of Conduct review. Bay Atlantic Symphony has drafted a proposal for a three-part outdoor concert series at Surfside Park for Summer 2023. Happy Noon Year welcomed over 175 children and their families on December 31. Community Report 2022 highlighted the welcoming of 781 new members and 161,606 items borrowed in person and online, the highest in past five years. Live special events and programs were attended by 8,782 participants. Goals for 2023 are to better communicate how patrons can utilize the library whether in person or online. Business services are popular with public usage of PCs, Wi-Fi and printing.

Motion made by Secretary Schwartz, seconded by President Ewing to approve the History Center collections acquisitions. Motion passed unanimously by those present. The acquisitions include:

o 11/28/2022 – Helen Eigabroadt § Assorted Avalon Beach tags from 1989 to 2022 – most for AHS Gift Shop
o 12/05/22 – Sean Keating § Digital copies of newspaper article – Mrs Schock’s swimming lessons, Northeast Magnesite Co.
o 12/06/22 – James Brazel § CD with images of July 4, 1970 Avalon home explosion, plus printed copies of images § Handwritten letter explaining context of printed emails & photos from "Avalonspast.com" featuring Ed McMahon
AVALON FREE PUBLIC LIBRARY & HISTORY CENTER REPORT – December 2022 Report to the Library Board of Trustees January 12, 2023
o 12/12/2022 – FIC § Plastic bag with Sullivans Dept. Store printed on one side, Vision Surf Shop on the other side.
o 12/15/2022 – Mary Millar § Set of 10 x B&W photos of post 1962 storm in Avalon
o 12/16/2022 – Lisa Cincotta § Sylvester’s T-Shirt
o 12/22/2022 – FIC § 2001 Avalon Museum Certificate of Occupancy
o 12/22/2022 – FIC § Black plastic wrist band with number disc attached, from Jean Loesch races
o 12/22/2022 – FIC § 2 x framed Wetlands Institute Wings & Water Festival posters from 1987 and 1988
o 12/22/2022 – FIC § CD with images of Sherwood Apartments/ Diller home, plus 1971 property Deed

Trustee Richard Hoy arrived at 4:20 pm.

Director Brown sought a motion to authorize title reclassification and rate adjustment for Nancy Jacketti, from parttime Business Assistant to fulltime Office Manager effective January 28, 2023, at an annual salary of \$54,000.00, 35 hours per week.

Motion made by Trustee Nestor, seconded by Trustee McCorristin. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Patty Davis began with social media statistics for December with a reach of 17,913. The monthly e-newsletter released on the first Wednesday, was below the desired clicks of 5%. Since the new redesign, the clicks are now above average at 8%. Patrons are looking at programs and new book titles. They will continue monitoring and adjust as needed. Features for January include Unicorn Space, Hoopla and Library by Mail.

New Business:

RESOLUTION 1-2023- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY IN THE BOROUGH OF AVALON REGARDING ITS CASH MANAGEMENT PLAN THROUGH THE REORGANIZATION MEETING OF JANUARY, 2023 AND AUTHORIZING ITS NEWLY ELECTED OFFICERS TO SIGN VARIOUS CHECKS

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Motion was made by Trustee McCorristin, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 2-2023- RESOLUTION OF THE BOARD OF TRUSTEES OF THE FREE PUBLIC LIBRARY IN THE BOROUGH OF AVALON AUTHORIZING AGREEMENT FOR CERTAIN LEGAL SERVICES FOR 2023

Motion was made by Trustee Hoy, seconded by Trustee McCorristin to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 3-2023- RESOLUTION OF THE BOARD OF TRUSTEES OF THE FREE PUBLIC LIBRARY IN THE BOROUGH OF AVALON REAPPOINTING VARIOUS LIBRARY PERSONNEL FOR THE 12 MONTH PERIOD, BEGINNING JANUARY 1, 2023 TO DECEMBER 31, 2023

Motion was made by Trustee McCorristin, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 4-2023- A RESOLUTION OF THE BOARD OF TRUSTEES OF THE FREE PUBLIC LIBRARY IN THE BOROUGH OF AVALON DESIGNATING THE OFFICIAL NEWSPAPER OF THE AVALON FREE PUBLIC LIBRARY FOR A PERIOD OF ONE (1) YEAR COMMENCING JANUARY 1, 2023 THROUGH DECEMBER 31, 2023

Motion was made by Trustee Hoy, seconded by Treasurer Thatcher to approve the resolution. Motion passed unanimously by those present.

Adjournment:

Motion made by Treasurer Thatcher, seconded by Trustee McCorristin to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:31 pm.

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary