



## Floodplain Development Application for the Borough of Avalon



This application packet is for a Floodplain Development Permit. Section I is to be completed by the applicant. The local Floodplain Administrator (FPA) will help fill in any missing information. The Borough of Avalon participates in the National Flood Insurance Program (NFIP) Community Rating System (CRS). For citizens to be eligible for the national flood insurance rates, or for communities to receive certain kinds of federal monies, the community must agree to meet certain floodplain development standards. This Floodplain Development Permit a tool to ensure those standards are met.

NFIP policies can be purchased from most insurance agents at the national NFIP rate for participating communities. Rates are determined by the flood risk zone of the development, by the elevation of the lowest floor of the dwelling, and other determining factors established by the NFIP. The rate should be the same regardless of which agent or agency sells you the insurance policy, except when flood insurance coverage is provided by an underwriter other than NFIP (commercial insurance).

A Floodplain Development Permit is **required** for any type of construction, rehabilitation, or building maintenance project, even if a Uniform Construction Code permit or other permit is not required. If the development is located within a "Flood Hazard Area" or "Flood Hazard Protection Area" as defined in Chapter 19 of Avalon Borough Code, you **MUST** obtain a floodplain development permit **prior** to beginning the project. This is a requirement of the Floodplain Damage Prevention Regulations of the Borough of Avalon (Chapter 19 of Avalon Borough Code), and there are penalties for failing to do so.

Complete and submit the application to the Avalon Construction Office. The FPA will review the submission and determine whether additional information is needed. Once all required materials have been submitted, the FPA will make a permitting decision, determine the amount of fees if any, and either issue or deny the requested permit. The FPA may attach conditions to the permit, and work site inspections may be required.

Community officials, and the FPA, may perform inspections through the course of the project, as well as when the project is completed to ensure that the development is compliant with the requirements of the local floodplain management regulations. ***Development that is compliant with floodplain regulations will help you get the best possible flood insurance rate.***

Local floodplain management regulations may be viewed online by accessing the "Avalon Borough Code" link at the Borough of Avalon website <https://www.avalonboro.net> .

Local floodplain management regulations are found at Chapter 19 of Avalon Borough Code.

# Floodplain Development Permit

## Application for the Borough of Avalon

### Applicant and Project Information, Instructions

### OFFICE USE ONLY

Date Received:  
File Number:

- No work of any kind may begin in a floodplain until a floodplain development permit is issued, except for emergency repairs or appliance replacement, when the permit application must be received within 48 hours of the start of work.
- The permit may be revoked if any false statements are made in this application.
- The Floodplain Administrator may require drawings or other documentation with this application.
- If the permit is denied or revoked, all work must cease until a valid permit is issued.
- A Floodplain Certificate of Approval must be issued prior to any construction approvals or certificates.
- The permit shall expire if no work has commenced within 180 days of the date issued.
- This permit will not be valid until all other required local, state, or federal permits have been obtained. A Floodplain Management Permit does not imply permission or exemption from the requirements of other adopted codes and standards.

By signing and submitting this application, the Applicant gives consent to the local Floodplain Administrator or their representative to make reasonable inspections prior to the issuance of a Certificate of Compliance. Inspections are scheduled in accordance with Chapter 19, Section 106.

**THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY.** By signing and submitting this application, the Applicant certifies that all statements contained in the application, and in any additional documentation submitted by the Applicant, are true and accurate. Incomplete applications will be returned without further review.

### OWNER INFORMATION

Worksite Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Property Owner: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### APPLICANT INFORMATION

Applicant: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Type of Structure** (check all that apply)

- Residential (One- or Two-Family dwelling)
- Multi-family residential (3 or more dwelling units)
- Non-Residential (Commercial)
  - Elevated
  - Floodproofed
- Mixed Use (ex. Residential and Non-residential)
- Manufactured home (NOT including Modular)
- Accessory (detached garage, cabana, etc.)
- Swimming Pool
- Temporary \_\_\_\_\_  
(ex. Construction trailer, tent)
- Other: \_\_\_\_\_

**PROJECT INFORMATION (continued)**

**Type of Development Activity:**

- New Structure\*\*\*
- Addition to Existing Structure \* \*\*\*
- Alteration to Existing Structure \*
- Relocation of Existing Structure \*\*
- Demolition of Existing Structure
- Replacement of Existing Structure\*\*\*
- Setting of Temporary Structure\*\*\*
- Replacement mechanical equipment, fixtures, etc.\*
- Tank Installation\*\*
- NEW Swimming pool, spa, hot tub

**\* Substantial Improvement**

If the value of an improvement to a structure or building system equals or exceeds 49% of the market value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure. The value of improvements is the sum of "a" and "b" below. This subsection must be completed for all improvements in existing buildings.

Substantial Improvement Evaluation – Applicant insert value in line (a) below only. Lines (b) and (c) to be completed by the Floodplain Administrator

Cost of Improvement (a): \$ \_\_\_\_\_

Cumulative value improvements last 10 years and/or substantial damage repair last 5 years (b): \$ \_\_\_\_\_

Market Value of the Building (c): \$ \_\_\_\_\_

Percent of Value Change (a + b/c): \_\_\_\_\_%

**Disclaimer: Substantial Improvement Evaluation must be supported by project cost documentation and approved market value evaluation. Attach supporting documentation.**

**\*\* Relocation or Replacement:** An existing structure being moved into a flood hazard area shall be treated as new construction (see \*\*\* below)

**\*\*\* New Structures, Additions, and Temporary Structures except tents and canopies: A site plan to scale, foundation plan, and elevation drawings shall be submitted with the application.**

**Other Development Activities (if applicable)**

- |  |   |
|--|---|
| <input type="checkbox"/> Excavation (not related to a structural development)    | <input type="checkbox"/> Drilling   |
| <input type="checkbox"/> Clearing of previously undeveloped parcel               | <input type="checkbox"/> Dredging   |
| <input type="checkbox"/> Accessory structure (ex. Detached garage, shed, cabana) | <input type="checkbox"/> Watercourse alteration   |
| <input type="checkbox"/> Swimming pool equipment installation                    | <input type="checkbox"/> Drainage improvement (including culvert work)                          |
| <input type="checkbox"/> Placement of fill material                              | <input type="checkbox"/> Water or sewer systems (not related to new construction of a building) |
| <input type="checkbox"/> Grading   | <input type="checkbox"/> Roadway or bridge construction   |
| <input type="checkbox"/> Mining  | <input type="checkbox"/> Specify other development not listed above:                            |
- 

**PROPERTY OWNER SIGNATURE**

*I certify that to the best of my knowledge the information contained in the application is true and accurate. I understand that a floodplain permit may be denied or revoked if it is determined that submitted information regarding the project described herein is untrue or inaccurate. I understand that if, during the course of the project, changing conditions or project needs cause a substantial change in cost or scope of the project described herein, that it is my responsibility to report and detail the changed conditions or scope of the project to the local Floodplain Administrator for review.*

\_\_\_\_\_  
Signature of Property Owner / Agent

\_\_\_\_\_  
Date