

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 13, 2022

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, October 13, 2022 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by Vice President Mattia. Mr. Mattia read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: Trustee Kathy Fox, Trustee Richard Hoy, Vice President Carl Mattia, Trustee John McCorristin, Trustee Kate Nestor, Trustee Michele Petrucci, Secretary D. Lynn Schwartz

Absent: President Jacquie Ewing, Mayor Martin L. Pagliughi, Treasurer Jim Thatcher

Also present:

Erin Brown, Director

Patty Davis & Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– September 8, 2022

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the minutes be approved as submitted. Motion passed unanimously by those present.

Check Authorization:

Motion made by Secretary Schwartz, seconded by Trustee Hoy to approve the payment of 48 checks totaling \$174,645.78. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with personnel updates. The 2023-2025 Capital Plan should be on the November agenda. The next steps for the History Center's addition project will be discussed at a meeting next week. Plans and initial estimates have been received and will be evaluated by members of the Buildings & Grounds Committee. The Historical Society announced a new initiative for a historic marker program. The old 26th Street School will likely be demolished due to its condition. They are considering removing, restoring and reusing the cupola as a historic marker. The Director will begin connecting with community partners to secure locations to host Summer 2023 events. This can be a programming challenge due to permissions needed to use the venues. Discussion continued with the Trustees to find additional venue options. The Library Catalog engagement is up with patrons spending almost three times the amount of time per session more than the former catalog.

Director Brown sought a motion to hire Lorna Robertson for the year-round part time Patron Assistant Circulation and HC position at a rate of \$18.75/hour, 19 hours/week.

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Motion made by Trustee Petrucci, seconded by Trustee McCorristin. Motion passed unanimously by those present.

Director Brown sought a motion to edit the job description and criteria for the full time Assistant Director position due to minimal interest and potentially repost it.

Motion made by Trustee Nestor, seconded by Trustee Petrucci. Motion passed unanimously by those present.

Director Brown sought a motion for the filing of the Library Trademark midterm maintenance in the amount of \$425.00.

Motion made by Secretary Schwartz, seconded by Trustee McCorristin. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Patty Davis began with the success of the Chamber's Wine & Spirits Festival and the Arts & Seafood Festival last weekend, where the Library provided entertainment for both events. October e-mails have been completed and the November e-mails are almost approved. Social Media reach is almost 25,000 in September. In October there are two featured resources, Scholastic Teachables and Press Reader which gives access to magazines by using library cards. In November the Avalon Library will sponsor entertainment for Festive Friday and SnowFest Saturday. The History Center Check-it Out Newsletter will be available soon.

Adjournment:

Motion made by Trustee Hoy, seconded by Trustee McCorristin to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:25 pm.

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary