

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES NOVEMBER 10, 2022

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, November 10, 2022 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by Vice President Mattia. Mr. Mattia read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: President Jacquie Ewing, Trustee Richard Hoy, Vice President Carl Mattia, Trustee Treasurer Jim Thatcher, Secretary D. Lynn Schwartz

Absent: Trustee Kathy Fox, Trustee John McCorristin, Trustee Kate Nestor, Trustee Michele Petrucci, Mayor Martin L. Pagliughi

Also present:

Erin Brown, Director

Patty Davis & Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized- October 13, 2022

Motion made by Trustee Hoy, seconded by Secretary Schwartz that the minutes be approved as submitted. Motion passed unanimously by those present.

Check Authorization:

Motion made by Trustee Hoy, seconded by Secretary Schwartz to approve the payment of 47 checks totaling \$157,865.35. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

New Business:

RESOLUTION 17-2022- RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN AUDITING SERVICES ADOPTED BY THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON

Motion was made by Trustee Hoy, seconded by Secretary Schwartz to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 18-2022- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY, ALLOCATING AMOUNTS IN THE CAPITAL RESERVE ACCOUNT FOR THE CAPITAL PLANS FOR CALENDAR YEARS 2023, 2024, AND 2025

Motion was made by Trustee Hoy, seconded by Secretary Schwartz to approve the resolution. Motion passed unanimously by those present.

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The acquisitions include:

- 09/09/22 - Dee & Chris Phillips : Walter A. Smith safe used in early Avalon PO Francis Phillips notebook with hand-written combination blue envelope addressed to Francis Smith, postmarked 1908, containing paper dolls postcard, notepaper & envelope from Golden Inn 8 x 1992-'93 Phillips Exxon calendars 4 x various photograph Copy of 2006 mayoral proclamation recognizing Walter A. Smith & family Scrapbook made by George Phillips for Wildwood Kiwanis Club Hobby Show 1920-30s Wool bathing costume • 09/14/22 - James McCann : 1998 Avalon property details Letters from property owners Film reels (not developed) • 10/10/22 - Jolene Williams : USA-USSR "Hands Across the Ocean" Avalon School t-shirt (1990?) • 11/01/2022 – Michele Petrucci : Avalon Museum Journal 2006 6 x 2022 Holiday Beach Tags • 11/01/2022 – Rose Marie Chew : “Kudos” business card 2022 AVFD window decal Avalon Supply credit card wallet Avalon Supply money holder Avalon Fishing Club tags from 1989, 1991 to 1996 • 11/01/2022 – Susan McLaughlin : Newspaper cutting from Philadelphia Inquirer 11/14/2009 – photo of Susan & Jerry Batten on bulkhead during Hurricane/Storm Ida

Motion made by Treasurer Thatcher, seconded by Trustee Hoy to approve the History Center collections acquisitions. Motion passed unanimously by those present

Directors’ Report:

Director Brown’s report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with personnel updates. The Borough of Avalon initiated a response to the NJ Public Employee health benefits and the fulltime library staff were updated with plan recommendations. Annual staff evaluations are in process. The future of the History Center addition project was shared with the Trustees and the Capital Plan has been updated to reflect changes. Summer 2023 planning has been initiated and will be focusing on a partnership with the Borough for events. Also, proposing 2-3 chamber size outdoor concerts at Surfside Park for Bay Atlantic Symphony to capitalize on patrons preferring outside events. Print costs for marketing have increased significantly, and new options will be explored for 2023.

Director Brown sought a motion to hire Stephanie Sussmeyer as a year-round, full time Archivist for the History Center at an annual salary range of \$67,000.-\$70,000. with a start date of December 2022.

Motion made by Trustee Hoy seconded by Trustee Schwartz. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Patty Davis began by giving social media statistics for October, including e-mail rates doing well with 70% reach for new books. Some of the “read more” clicks for the e-newsletter have been lower; for the new year, they are designing a new layout to test in the winter. The focus for November is NY Times Cooking, seasonal community event and Feast of Books. The winter programming postcard is 90% complete. The library will be sponsoring the live entertainment for the Festive Friday weekend.

Adjournment:

Motion made by Trustee Hoy, seconded by Secretary Schwartz to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:29 pm.

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Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary