

Avalon Free Public Library  
Board of Trustees  
REGULAR SESSION MINUTES MAY 12, 2022

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, May 12, 2022 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Pledge of allegiance. Ms. Ewing read the Open Public Meetings Act.

Roll call:

**Present:** President Jacquie Ewing, Trustee Kathy Fox, Trustee Richard Hoy, Vice President Carl Mattia and Secretary Schwartz

**Absent:** Trustee McCorristin, Trustee Kate Nestor, Mayor Martin L. Pagliughi, Trustee Michele Petrucci and Treasurer Jim Thatcher

Also present:

Erin Brown, Director  
Patty Davis and Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– April 14, 2022

Motion made by Trustee Hoy, seconded by Vice President Mattia that the minutes be approved as submitted. Trustees Fox, McCorristin and Schwartz abstained. Motion passed unanimously by remainder of those present.

Trustee McCorristin arrived at 4:03 pm.

Check Authorization:

Motion made by Secretary Schwartz, seconded by Trustee Hoy to approve the payment of 53 checks totaling \$182,361.96. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with personnel. History Center digital collections coordinator Jonathan Gibson is resigning effective June 1, 2022. The personnel and planning committee will meet in June to discuss that position and library hiring positions. A working document has been created for staff security and emergency training, which includes fire evacuation, flooding hazards and power outages. There has been difficulty booking authors for summer due to their prior commitments or the author's unwillingness to travel. Due to patron requests for space to participate in ZOOM meetings, they are exploring a modular room and will need to decide if the expense is worth the commitment. Office pods are similar in size to a phone booth, they may include a desk, light, ceiling fan and cost approximately \$4,000.-\$10,000. each. There was also discussion to expand the library by mail service to on island delivery. Digital borrowing and tech use are up overall vs. April 2021 and there have been small gains in membership and visitation.

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Director Brown sought a motion to hire two part-time seasonal Library Assistants a rate of \$18.00 per hour for up to 19 hours per week for ten weeks.

Motion made by Trustee McCorristin seconded by Secretary Schwartz. Motion passed unanimously by those present.

Director Brown sought a motion to hire two part-time seasonal Program Assistants a rate of \$20.00 per hour for up to 19 hours per week for ten weeks.

Motion made by Trustee McCorristin seconded by Trustee Fox. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Patty Davis began with statistics for April; email tracking and social media reached approximately 20,000. Emails for the summer will include a preview for kids programming and a highlight for adult programming. Creativebug is the featured resource for May and offers craft classes and workshops. Also featured are weekly programs and the business center advertising campaign for the library. History Center's Tidings newsletter has been completed and the Kids Summer Guide has been delivered; both are linked into all social media. The Memorial Day ad for the 7Mile Times has been finalized.

New Business:

RESOLUTION 11-2022- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY AUTHORIZING THE DEACCESSION OF ONE (1) LIBRARY STEEL SHELVING UNIT FROM THE LIBRARY'S CIRCULATION DESK AREA.

Motion was made by Trustee McCorristin, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present.

Adjournment:

Motion made by Vice President Mattia, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:33 pm.

Respectfully submitted,

\_\_\_\_\_  
Kimberly F. Mastriana, Recording Secretary

APPROVED: \_\_\_\_\_  
Jacquie Ewing, Board President

ATTESTED: \_\_\_\_\_  
D. Lynn Schwartz, Board Secretary