

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES APRIL 14, 2022

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, April 14, 2022 at 4:13 pm in the Library Meeting Room. There was a delay in start time due to construction on the Garden State Parkway.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Pledge of allegiance. Ms. Ewing read the Open Public Meetings Act.

Roll call:

Present: President Jacquie Ewing, Trustee Richard Hoy, Vice President Carl Mattia, Trustee Michele Petrucci, and Trustee Kate Nestor

Absent: Trustee Kathy Fox, Trustee John McCorristin, Mayor Martin L. Pagliughi, Secretary Lynne Schwartz and Treasurer Jim Thatcher

Also present:

Erin Brown, Director
Patty Davis, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– March 10, 2022

Motion made by Trustee Petrucci, seconded by Trustee Hoy that the minutes be approved as submitted. Motion passed unanimously by remainder of those present.

Check Authorization:

Motion made by Trustee Petrucci, seconded by Trustee Nestor to approve the payment of 66 checks totaling \$170,447.70. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Treasurer Jim Thatcher arrived at 4:16 pm.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The Director began with a summer staffing update. Job postings for seasonal library and program assistants have been posted and recommendations are expected for the May 2022 meeting. There have been concerns with housing availability in Cape May County for new employees. The library has returned to pre-Covid19 seating levels, and attendance has increased. Work continues at the History Center to restore utilities. An insurance claim for the HVAC system following a power surge on March 22, 2022 is being processed. They are awaiting confirmation from vendors for summer event dates. Free SAT prep course will be offered for teens. The History Center Check-it Out will be mailed by May and the Summer Guide should be available by early June. Library catalogs and discovery services will create a more user-friendly online experience for patrons and should be up and running by August 2022. From the statistics report, Moving Averages was reviewed with the Trustees showing visits, circulation, and program changes.

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Seven Mile Publishing Update:

Patty Davis began by giving statistics for March; email tracking and social media reached approximately 15,000, which tracked lower than last month due to Facebook changing an algorithm. The e-newsletter continues to track exceedingly well, last month was over 65% and it has increased to 70%. The month of May will focus on Tudor.com and SAT test prep. The 7 Mile Vacation Guide is available now and they are working on the Summer Guide and Children's Summer Guide.

New Business:

RESOLUTION 9-2022- RESOLUTION AUTHORIZING AN AGREEMENT WITH BAY ATLANTIC SYMPHONY TO PROVIDE A CLASSICAL MUSICAL CONCERT FOR THE SUMMER OF 2022 SEASON

Motion was made by Trustee Hoy, seconded by Trustee Nestor to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 10-2022- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY AUTHORIZING THE EXECUTION OF A CONTRACT FOR A LIBRARY DISCOVERY SERVICE

Motion was made by Trustee Petrucci, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present.

Adjournment:

Motion made by Vice President Mattia, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:36 pm.

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary