

NOTICE OF INTRODUCTION AND FIRST READING

BOROUGH OF AVALON
CAPE MAY COUNTY
NEW JERSEY

ORDINANCE NO. 832-2022

AN ORDINANCE CREATING THE DIVISION OF HUMAN RESOURCES WITHIN THE BOROUGH DEPARTMENT OF ADMINISTRATION AND PROVIDING FOR THE APPOINTMENT OF THE DIVISION HEAD TO BE KNOWN AS THE HUMAN RESOURCE OFFICER

This Ordinance amends the Borough Code, and in particular Section 2-6.6, by adding a new subsection (g) which:

- Creates within the Department of Administration a new Division to be known as the Division Of Human Resources, with the Human Resource Officer (HRO) to serve as the Division Head in charge thereof.
- The Division shall have responsibility for all issues pertaining to Human Resources and personnel under the direction of the Business Administrator or his/her designee.
- The HRO shall have such duties and responsibilities as specifically assigned and directed by the Mayor or Business Administrator consistent with the duties specified in the job description for such position.
- Except as expressly reserved to the Business Administrator, those duties formerly performed by the Business Administrator as "Personnel Officer" shall now be assigned to and performed by the HRO.

This Ordinance is effective immediately and as of January 1, 2022.

This Ordinance was introduced and passed on first reading on January 26, 2022 and will be further considered for second reading, public hearing and final adoption on February 9, 2022 at the Municipal Building, 3100 Dune Drive, Avalon, NJ 08202 at 4:15 p.m.

A copy of the Ordinance is available at no charge from the Borough Clerk's Office, Borough of Avalon, 3100 Dune Drive, Avalon, NJ 08202 between the hours of 8:15 a.m. and 4:15 p.m., Monday through Friday, excluding holidays.

C. DANIELLE NOLLETT
Borough Clerk

Publication date: January 31, 2022