

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES DECEMBER 9, 2021

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, December 9, 2021 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Ms. Ewing read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: President Jacquie Ewing, Trustee Kathy Fox, Trustee Richard Hoy, Trustee Kate Nestor, Trustee Michele Petrucci, Secretary Lynn Schwartz, and Treasurer Jim Thatcher

Absent: Vice President Carl Mattia, Trustee John McCorristin, and Mayor Martin L. Pagliughi

Also present:

Erin Brown, Director

Patty Davis and Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized- November 4, 2021

Motion made by Trustee Hoy, seconded by Trustee Petrucci that the minutes be approved as submitted. Motion passed unanimously by remainder of those present.

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Secretary Schwartz to approve the payment of 48 checks totaling \$784,306.78. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Vice President Mattia arrived at 4:03 pm.

Seven Mile Publishing Update:

Patty Davis began the Board Report by giving statistics for November; email tracking was higher than usual and social media reached approximately 24,000. The focus for December is Consumer Reports, in time for holiday shopping, This or That and weekly programs. The Avalon History Center's Tidings newsletter and the first Check-It Out for the History Center were mailed. To catch the eye of the public they are doing a major program design refresh on the fliers, website, social media, postcards, newsletters, etc.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. The History Center addition has received preliminary quotes for museum collection, packing, moving and storage. She has met with the History Center Building Committee and the final plans are expected in January and funds have been reserved in 2022 and 2023 for the project. In-person events attendance has improved, but remains inconsistent, so more program evaluations are being distributed and new evaluation methods are being used. Bay Atlantic Symphony planning initiated- currently anticipating one concert this summer. The Instagram Challenge yielded strong engagement and gained new followers over Thanksgiving weekend. Starting December 26th the library will be revising Sunday hours to 9:30 am-2:00 pm. The History Center launched a YouTube

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page and the first video released, courtesy of the Avalon Historical Society, was an interview with Ed McMahon and had nearly 900 views in two weeks.

Director Brown sought a motion to transfer Nancy Jacketti to the part-time Business Assistant position at an hourly rate of \$26.00 for 19 hours per week starting on December 20, 2021. Motion made by Trustee Petrucci, seconded by Trustee Hoy. Motion passed unanimously by remaining Trustees present.

Director Brown sought a motion to hire Laura Reichert for the part-time Museum Assistant at an hourly rate of \$17.50 for 19 hours per week starting on December 18, 2021. Motion made by Trustee Petrucci, seconded by Trustee Hoy. Motion passed unanimously by remaining Trustees present.

Director Brown sought a motion to post a job opening to hire a part-time Library/History Center Assistant position at a rate of \$17.50 per hour for up to 19 hours per week. This position was created by Nancy Jacketti's transfer. Motion made by Trustee Petrucci seconded by Trustee Hoy. Motion passed unanimously by those present.

Director Brown sought a motion for Kelly McCorristin to continue as part-time Program Assistant up to 20 hours per month September through May and up to 19 hours per week June through August. Motion made by Trustee Petrucci seconded by Trustee Schwartz. Motion passed unanimously by those present.

New Business:

RESOLUTION 17-2021- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY AMENDING AMOUNTS IN THE CAPITAL RESERVE ACCOUNT FOR THE CAPITAL PLANS FOR CALENDAR YEARS 2022, 2023, AND 2024

Motion was made by Trustee Hoy, seconded by Trustee Nestor to approve the resolution. Motion passed unanimously by those present.

RESOLUTION 18-2021- RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY AUTHORIZING THE 2022 OPERATING AND CAPITAL BUDGETS

Motion was made by Trustee Hoy, seconded by Trustee Fox to approve the resolution. Motion passed unanimously by those present.

Adjournment:

Motion made by Trustee Hoy, seconded by Treasurer Thatcher to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:26 pm.

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Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary