

October 27, 2021

A Regular Meeting of the Borough Council of the Borough of Avalon was held on Wednesday, October 27, 2021 at 4:28 p.m. in the Meeting Room, 3100 Dune Drive, Avalon, New Jersey.

Attendance: Public - - - - -1

Reporters - - - - - 0

The Meeting was called to order by Council President Juzaitis.

<u>Roll call:</u>	Council President Juzaitis	Present
	Councilwoman Coskey	Present
	Councilman McCorristin	Present
	Councilman McDermott	Present
	Councilman Wierman	Present

Also present:

Scott Wahl, Business Administrator  
James Waldron, Assistant Business Administrator  
Nicole Curio, Esquire, Borough Solicitor  
William McCormick, Director of Public Works/Utilities  
Jeffrey R. Christopher, Police Chief  
Thomas R. Thornton, P.E., Borough Engineer, Mott MacDonald  
Paul Short, Code Enforcement Official  
James Craft, Chief Financial Officer  
Charles Schlager, Esq., Interim Human Resources Director, Blaney & Karavan, PC

Council President Juzaitis read the Open Public Meetings Act Announcement.

Notice of this Regular Meeting was included the annual Schedule of Meetings dated June 23, 2021. It was given to the news media and posted on the Official Bulletin Board as required by law.

Minutes:

Work Session, Regular Meeting, Closed Session – October 13, 2021

Motion made by Councilman McDermott, seconded by Councilman Wierman that the minutes be approved as submitted.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Public comments regarding Resolutions:

None.

Resolution No. 200-2021:	A RESOLUTION ADOPTING A COMBINED "EMPLOYEE HANDBOOK AND PERSONNEL POLICIES AND PROCEDURES MANUAL" FOR NON-CIVIL SERVICES MUNICIPALITIES IN ACCORDANCE WITH THE RECOMMENDATIONS AND MODELS RECOMMENDED BY MEL (MUNICIPAL EXCESS LIABILITY INSURANCE) TO BECOME EFFECTIVE DECEMBER 31, 2021 AND REPLACING ALL PRIOR EMPLOYEE HANDBOOKS AND AUTHORIZING THE FILING OF THE REQUIRED CHECK LIST WITH MEL ON OR BEFORE NOVEMBER 1, 2021
--------------------------	---

Motion made by Councilman Wierman, seconded by Councilman McDermott that the resolution be adopted.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Resolution No. 201-2021:

A RESOLUTION AUTHORIZING MOTT MACDONALD TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR THE DEVELOPMENT OF AN ENERGY SAVINGS PLAN ON A REIMBURSABLE BASIS IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND SIX HUNDRED DOLLARS (\$5,600.00)

Motion made by Councilman McCorristin, seconded by Council President Juzaitis that the resolution be adopted.

Resolution No. 202-2021:

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE BOROUGH PROFESSIONAL SERVICES CONTRACT WITH TAYLOR DESIGN GROUP INC TO COVER CERTAIN CAPITAL PROJECTS INCLUDING THE DUNE DRIVE REPLANTING PROJECT IN AN AMOUNT NOT TO EXCEED SIXTY-FIVE THOUSAND DOLLARS (\$65,000.00) THEREBY INCREASING THE TOTAL NOT TO EXCEED AMOUNT TO \$95,000.00 FOR THE YEAR 2021

Motion made by Councilman McCorristin, seconded by Council President Juzaitis that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Resolution No. 203-2021:

A RESOLUTION AUTHORIZING A CONTRACT MODIFICATION AMENDING THE PROFESSIONAL SERVICES CONTRACT WITH THE LAW FIRM OF BLANEY, DONOHUE, KARAVAN & WEINBERG, P.C. FOR 2021 TO INCREASE THE MAXIMUM CONTRACTUAL AMOUNT AUTHORIZED BY AN ADDITIONAL \$30,000.00

Motion made by Councilman McCorristin, seconded by Councilman Wierman that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Resolution No. 204-2021:

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

Motion made by Councilman McCorristin, seconded by Council President Juzaitis that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Resolution No. 205-2021:

A RESOLUTION ACCEPTING THE PROPOSAL OF ATLANTIC ENGINEERING LABORATORIES, INC. AND AUTHORIZING THE EXECUTION OF A CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,000.00 IN CONNECTION WITH THE CONSTRUCTION PROJECT FOR RENOVATIONS AND ADDITIONS TO THE FIRE STATION OF THE AVALON VOLUNTEER FIRE DEPARTMENT – PROJECT GA#19-49

Motion made by Councilman McCorristin, seconded by Council President Juzaitis that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Resolution No. 206-2021:

A RESOLUTION AUTHORIZING PAYMENT TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION IN THE AMOUNT OF EIGHT HUNDRED SIXTY-NINE THOUSAND TWO HUNDRED AND NINETY-ONE DOLLARS AND THIRTY-TWO CENTS (\$869,291.32) IN PAYMENT OF THE BOROUGH'S OBLIGATION FOR THE 2019 BEACH NOURISHMENT PROJECT KNOWN AS NJDEP PROJECT NUMBER 6036-A-R4-19; AND IN ACCORDANCE WITH THE TERMS SET FORTH IN A CERTAIN LETTER TO ACCOMPANY SAID PAYMENT

Motion made by Councilwoman Coskey, seconded by Councilman McCorristin that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Resolution No. 207-2021:

A RESOLUTION AUTHORIZING PAYMENT OF BILLS

Motion made by Councilman McCorristin, seconded by Council President Juzaitis that the resolution be adopted.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Introduction and first reading by title only of Ordinance No. 831-2021:

Motion made by Councilman Wierman, seconded by Councilman McDermott that Ordinance No. 831-2021 be brought on for first reading by title only.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Borough Clerk read aloud Ordinance No. 831-2021:

Ordinance No. 831-2021:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE CODE OF THE BOROUGH OF AVALON PERTAINING TO THE MUNICIPAL COURT AND THE PERSONNEL THEREOF

Motion made by Councilman Wierman, seconded by Councilman McDermott that Ordinance No. 831-2021 be passed on first reading and advertised according to law.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Second reading, public hearing and final action on Ordinance No. 830-2021:

Motion made by Councilman McDermott, seconded by Council President Juzaitis that Ordinance No. 830-2021 be brought on for second reading, public hearing, and final action.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Borough Clerk to read aloud Ordinance No. 830-2021:

Ordinance No. 830-2021:

BOND ORDINANCE PROVIDING FOR COMMUNICATION IMPROVEMENTS FOR THE AVALON VOLUNTEER FIRE DEPARTMENT, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$625,000.00 THEREFOR (INCLUDING A GRANT EXPECTED TO BE RECEIVED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY) AND AUTHORIZING THE ISSUANCE OF \$571,428.57 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Council President Juzaitis opened the meeting for public hearing on Ordinance No. 830-2021 and asked if there were any questions or comments.

Motion made by Councilman McDermott, seconded by Council President Juzaitis that the public hearing be closed.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Motion made by Councilman McDermott, seconded by Council President Juzaitis that Ordinance No. 830-2021 be finally adopted, submitted to the Mayor for approval and advertised according to law.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Reports and Recommendations by Mayor and Officials:

Reports of Officials:

Scott Wahl read the following report:

Cooperative Marketing Grant: For the past decade, Avalon businesswoman Jacquie Ewing, on behalf of the 7 Mile Business Community Association, has successfully submitted applications for Cooperative Marketing Grants through the State of New Jersey. Five days ago, Jacquie learned that she has received a \$19,250 grant for the next fiscal year. This is very important for the Borough as this finances various marketing efforts and also contributes to the Festive Friday and Snowfest Saturday downtown celebrations. We thank Jacquie for her efforts as putting together a successful grant application through this program is no easy task, and she does this voluntarily. To date, Jacquie has secured \$247,141 from the program.

Certified CMR: It pleases me to report to Council that our new Deputy Municipal Clerk, Melissa Bakley, has passed her CMR course and is now a Certified Municipal Registrar in the State of New Jersey. There are six webinars involved, along with an exam of 85 questions. She is now certified to handle birth, marriage, death, and other certificates, along with other essential duties in the Clerk's office.

Booster Shot Clinic: Avalon Community Hall will be the location for a Covid-19 booster shot clinic. The clinics will be held every Wednesday through the month of November between the hours of 1-5pm as not to interfere with regularly scheduled programming. Booster shots for both Moderna and Johnson and Johnson will be offered; Pfizer will not be offered. Individuals must bring their vaccination cards and ID's with them, and must wear a mask. There are no appointments necessary.

Monthly Reports:

Month of September 2021

Borough Clerk and Registrar's Report submitted by C. Danielle Nollett.

Bureau of Fire Prevention, Bureau of Licensing, Miscellaneous Construction Collection,

Construction Water and Sewer, Uniform Construction Code & Taxicab Reports submitted by R. Edward Dean.

Code Enforcement Report submitted by Paul E. Short, Sr.

Municipal Court Report submitted by Wendy Torroni.

Municipal Engineering Report submitted by Thomas Thornton.

Police Department Report submitted by Chief Jeffrey Christopher.

Public Works Department Report submitted by William McCormick.

Recreation Revenue Report submitted by Chuck McDonnell.

Tax Collector & Water Sewer Control Account Reports submitted by Eleanor Cifaloglio.

Zoning Report submitted by Amanda Seltzer.

Motion made by Councilwoman Coskey, seconded by Councilman McDermott that the reports be approved.

ROLL CALL VOTE:

Councilwoman Coskey	Aye
Councilman McCorristin	Aye
Councilman McDermott	Aye
Councilman Wierman	Aye
Council President Juzaitis	Aye

Pending Business:

None.

New Business:

Council President Juzaitis suggested to check the working condition of the Fire Department's old radios and to consider recycling them to the Public Works department.

Public Comments:

None.

October 27, 2021

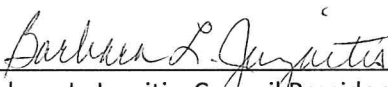
Motion made by Councilwoman Coskey, seconded by Councilman McDermott to adjourn the Regular Meeting.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Regular Meeting adjourned at 4:40p.m.

Respectfully submitted,

  
C. Danielle Nollett, Borough Clerk

  
Barbara L. Juzaitis, Council President