

September 22, 2021

A Work Session of the Borough Council of the Borough of Avalon was held on Wednesday, September 22, 2021 at 4:00 p.m. in the Meeting Room, 3100 Dune Drive, Avalon, New Jersey.

Attendance: Public ----- 0

Reporters ----- 0

The Meeting was called to order by Council President Juzaitis.

Pledge of allegiance.

<u>Roll call:</u>	Council President Juzaitis	Present
	Councilwoman Coskey	Present
	Councilman McCorristin	Present
	Councilman McDermott	Present
	Councilman Wierman	Present

Also present:

- James Waldron, Assistant Business Administrator
- Nicole Curio, Esquire, Borough Solicitor
- Paul Short, Code Enforcement Official
- William McCormick, Director of Public Works/Utilities
- Jeffrey R. Christopher, Police Chief
- Thomas R. Thornton, P.E., Borough Engineer, Mott MacDonald

Council President Juzaitis read the Open Public Meetings Act Announcement.

Notice of this Regular Meeting was included the annual Schedule of Meetings dated June 23, 2021. It was given to the news media and posted on the Official Bulletin Board as required by law.

**Discussion regarding Resolution amending the Cash Management Plan.**

Danielle Nollett explained this Resolution would amend the current Cash Management Plan to designate the newly appointed Deputy Borough Clerk, Melissa Bakley, as a signatory on all Borough of Avalon accounts in the absence of the Borough Clerk, as is customary.

Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

**Discussion regarding bids received for Contract No. M-123, Water Meter Replacement Program.**

Thomas Thornton reported on September 8, 2021, one bid was received for this project, which was submitted by Lenagan Plumbing and Heating in Ocean City for the total amount of \$2,318,412.20. The bid amount was approximately three percent above the budget estimate prepared by Middlesex Water Company more than a year ago. Although only one bid was received, it is viewed as a competitive bid as it pertains to the Borough's expectations. References of this contractor have been contacted, and all references spoke highly of them. It was recommended that Council award this contract accordingly.

Council agreed to proceed with a Resolution to be prepared for the October 13, 2021 Regular Meeting.

**Discussion regarding Resolution authorizing the Borough to accept the Assistance to Firefighters Grant.**

James Waldron indicated this matter was briefly brought before Council at the last Council Meeting, which was included in Scott Wahl's Administrative Report. This grant awarded \$571,000.00 to the Borough of Avalon on behalf of the Avalon Volunteer Fire Department and 11 other fire departments throughout Cape May County, as participants in this regional grant application to purchase P25 compliant radios. Avalon will act as the administrative arm of this grant; therefore, the radios will be purchased by the Borough of Avalon with 10 radios distributed to each of the participating fire departments. A Resolution is before Council for consideration today to accept the grant, which must be done by October 3, 2021. A Bond Ordinance to purchase the radios will be presented before Council at the October 13, 2021 Council Meeting, as the Borough is required to purchase the equipment up front with a reimbursement coming forth from the grant.

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After a brief discussion, Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

**Discussion regarding Resolution authorizing the creation of a Handicapped Parking Space at 302 78<sup>th</sup> Street.**

Chief Christopher reported the Police Department received an application for this handicapped parking space. The request was adequately investigated to ensure the need, as well as to determine there is adequate space on the street to accommodate the handicapped parking space. He further mentioned the Police Department conducts an annual review of all handicapped parking spaces to evaluate the need for such spaces.

After a brief discussion, Council agreed to proceed with a Resolution to be prepared for the October 13, 2021 Regular Meeting.

**Discussion regarding Resolution appointing Deputy Court Administrator.**

James Waldron explained the Borough of Avalon previously entered into a Shared Services Agreement with the Borough of Stone Harbor for shared Municipal Court services. The Agreement provides that all appointments to the court, including the Judge, Administrator, and Deputy Administrator are appointed by the Mayor with the advice and consent of Council. The Shared Services Agreement has been tailored and structured in such a way that the appointing process is the same for both municipalities, although they are different forms of government. This Resolution grants Council's consent appointing the Deputy Court Administrator. At the next meeting, there will be some code amendments presented to Borough Council dealing with the Municipal Court, insofar as the Deputy Administrator position and the addition of provisions to that title within the Borough Code. The Borough of Stone Harbor has indicated their anticipated formal action to adopt a similar Resolution confirming this appointment within the next week.

Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

**Public Comments.**

None.

**Council to check over the agenda for the Regular Meeting.**


Council proceeded to check over the agenda for the Regular Meeting.

Motion made by Councilman Wierman, seconded by Councilman McCorristin to adjourn the Work Session.

<u>ROLL CALL VOTE:</u>	Councilwoman Coskey	Aye
	Councilman McCorristin	Aye
	Councilman McDermott	Aye
	Councilman Wierman	Aye
	Council President Juzaitis	Aye

Work Session adjourned at 4:07 p.m.

Respectfully submitted,

  
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C. Danielle Nollett, Borough Clerk

  
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Barbara L. Juzaitis, Council President