

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES SEPTEMBER 9, 2021

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, September 9, 2021 at 4:00 pm in the Library Meeting Room.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. Ms. Ewing read the Open Public Meetings Act. Pledge of allegiance.

Roll call:

Present: President Jacquie Ewing, Trustee Kathy Fox, Trustee Richard Hoy, Vice President Carl Mattia, Trustee John McCorristin, Trustee Kate Nestor, Trustee Michele Petrucci, Secretary Lynn Schwartz, Treasurer Jim Thatcher

Absent: Mayor Martin L. Pagliughi

Also present:

Erin Brown, Director
Patty Davis, 7 Mile Times
Monica Coskey, 7 Mile Times

Public Comments:

None

Minutes:

Regular Meeting Minutes Memorialized– August 12, 2021

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the minutes be approved as submitted. Secretary Schwartz Abstained. Motion passed unanimously by remainder of those present.

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Vice President Mattia to approve the payment of 41 checks totaling \$182,366.42. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown's report was forwarded to the Trustees via e-mail and is on file with the Recording Secretary. Director Brown sought a motion to post a job opening for an on-call part time Library/History Center Assistant to work up to nineteen (19) hours per week at a rate of \$17.50 per hour. After some discussion among the Trustees and Director, a motion made by Trustee Petrucci, seconded by Trustee McCorristin. Motion passed unanimously by those present.

Director Brown informed the Trustees that the Capital Plan for 2022-2024 will be reviewed at the October 14th meeting. Vice President Mattia questioned the asset values should there be a catastrophic loss. The Director explained the personnel and contents are protected by the municipal JIF and the fixed assets are documented annually. They have expanded to four (4) different formats of events; virtual live, virtual prerecorded, in-person outdoor and in-person indoor events will be added at the Library and History Center with a goal of becoming part of patrons regular routine again. Secretary Schwartz suggested adding a Covid-19 protocol statement to the fliers. The History Center staff are working on a biannual newsletter to be mailed to all property owners, similar to the library's triannual mailer. The library is planning to rearrange adult collections by consolidating the genres in

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the fall for easier self-navigation for the patrons. This is a direct response from the surveys and focus groups. The History Center will celebrate its 20th anniversary of the facility on September 16th at 11:00 am. Library visits remain approximately half of average expected attendance pre-Covid19. Digital circulation is up by 32%, overall circulation and physically on site are down. Increasing in person events will help the goal of increasing in person visits.

Seven Mile Publishing Update:

Patty Davis' Board Report was presented using a slideshow presentation. Ms. Davis gave statistics for August. September is Back to School theme and is featuring Scholastic Teachables, which is a great resource that can be accessed with a library card. October programming materials are nearly complete. The opening for "The Sun Never Sets" exhibit in memory of Brendan Borek had a great turnout with well over 100 visitors.

New Business:

Trustee Fox reported that library applications have been forwarded to the students and staff at Avalon Elementary. Choice base learning on Wednesdays, which is a self-driven assignment for the students has offered the library as a location for this project.

RESOLUTION 11-2021 RESOLUTION AUTHORIZING THE DEACCESSION OF ONE (1) SERVER FROM THE HISTORY CENTER

Motion was made by Trustee McCorristin, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present

RESOLUTION 12-2021 RESOLUTION AUTHORIZING THE DEACCESSION OF THREE (3) LIBRARY STEEL SHELVING UNITS FROM THE LIBRARY'S CHILDREN'S ROOM

Motion was made by Treasurer Thatcher, seconded by Trustee Hoy to approve the resolution. Motion passed unanimously by those present

Adjournment:

Motion made by Treasurer Thatcher, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present. Regular Meeting adjourned at 4:39 pm.

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary