

Avalon Free Public Library  
Board of Trustees  
REGULAR SESSION MINUTES NOVEMBER 12, 2020

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, November 12, 2020 at 4:00 pm at the Avalon Elementary School Gym located at 235 32<sup>nd</sup> Street, Avalon, NJ.

Attendance: Public - - - - - 0

The meeting was called to order by Vice President Mattia.

Pledge of allegiance.

<u>Roll call:</u>	President Jacquie Ewing	Absent
	Trustee Richard Hoy	Present
	Vice President Carl Mattia	Present
	Trustee John McCorristin	Present
	Trustee Kate Nestor	Absent
	Mayor Martin L. Pagliughi	Absent
	Trustee Michele Petrucci	Present
	Secretary D. Lynn Schwartz	Present
	Treasurer Jim Thatcher	Present
	Trustee Stacey Tracy	Present

Also present:

Erin Brown, Director  
Patty Davis, Seven Mile Publishing

Vice President Mattia read the Open Public Meetings Act Announcement.

Minutes:

Regular Meeting Minutes Memorialized– October 8, 2020

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the minutes be approved as submitted. Motion passed unanimously by those present.

Public Comments:

None

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Trustee Hoy to approve the payment of 49 checks totaling \$299,520.30 Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Kate Nestor arrived at 4:08 p.m.

Directors' Report:

Director Brown forwarded the report to the Trustees via e-mail and it is on file with the Recording Secretary. She has received many compliments and positive feedback from the patrons who are grateful for the library services being available in person and online.

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Hours have been expanded on Mondays through Fridays from 10:00 am to 6:00 pm. These are the anticipated hours through Spring. All staff are currently on-sight 100% of the time.

Director Brown proposed a motion that required the Trustees approval. Motion to amend the Covid-19 Policy that was approved on July 9, 2020 to include the Staff Assessment Health Screening Form as required by the State of New Jersey on November 5, 2020 per Executive Order 192.

Motion was made by Trustee Hoy, seconded by Trustee Petrucci. Motion passed unanimously by those present.

Based on surveys that were sent to the patrons approximately 70% are happy to with virtual programs, while 30% are interested in hearing about in-person events. The 2021 budget will be available for review at the December 10, 2020 meeting. Strategic planning is on target and they are preparing to send out a planning survey to the community in November/December to every Avalon property owner.

There are new remote resources for both the Library and the History Center. The Library is offering three new resources. They are The Wall Street Journal online, Scholastic Teachables and Newspapers.com. The History Center has a Virtual Arts and Culture page. Director Brown demonstrated how it works at the meeting and will also send the Trustees a link to use on their smartphone or tablets. Jon Gibson, Digital Coordinator put together the presentation "Avalon from Above". Google Arts and Culture can be accessed by an app or from their website. The History Center is one of the first museums of this size and scale to offer this tool. This allows the user to view virtual exhibits, and as they are built and content is added to them, the items become part of the overall collection. They are sorted by popularity and by timeline. This is user friendly and an engaging tool for someone who can't make it to the museum.

They are working on Summer 2021 planning and will see if they can offer expanded services based on the future Covid-19 updates. The Strategic Plan will be a focus over the next couple of months.

Lynn Schwartz asked if the Library would be offering any events Thanksgiving weekend. Director Brown said there won't be any activities inside of the library, but they have sponsored five family events.

Seven Mile Publishing Update:

Patty Davis' report was forwarded to the Trustees via e-mail and it is on file with the Recording Secretary. Ms. Davis gave the current statistics, usage and content. The October newsletter featured some highlighted resources as well as an Avalon History Center program. They are in the final stages of the winter mailing, which will include four (4) pages and a survey. The Library is an entertainment sponsor for five different performances throughout the Thanksgiving weekend. There will be live bands and when they break, performances by children will take the stage. There are a variety of activities that will include socially distancing, but still be fun. The Library and History Center will also be participating in the Festival of Trees.

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New Business:

Resolution 21-2020: RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN AUDITING SERVICES ADOPTED BY THE TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE BOROUGH OF AVALON

Motion was made by Trustee McCorristin, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Adjournment:

Motion made by Trustee Petrucci, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present.

Regular Meeting adjourned at 4:23 pm.

Respectfully submitted,

\_\_\_\_\_  
Kimberly F. Mastriana, Recording Secretary

APPROVED: \_\_\_\_\_  
Jacquie Ewing, Board President

ATTESTED: \_\_\_\_\_  
D. Lynn Schwartz, Board Secretary