

February 13, 2020

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, February 13, 2020 at 4:02 pm in the Lab, 235 32nd Street, Avalon, New Jersey.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. President Ewing read the Open Public Meetings Act Announcement.

Pledge of allegiance.

<u>Roll call:</u>	President Ewing	Present
	Trustee Hoy	Present
	Vice President Mattia	Absent
	Trustee McCorristin	Present
	Trustee Nestor	Absent
	Mayor Pagliughi	Absent
	Trustee Petrucci	Absent
	Secretary Schwartz	Present
	Treasurer Thatcher	Present
	Trustee Tracy	Present

Also present:

Erin Brown, Director
Monica Coskey, Seven Mile Publishing
Dave Coskey, Seven Mile Publishing
Patty Davis, Seven Mile Publishing

Minutes:

Regular Meeting – January 9 ,2020

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the minutes be approved as submitted. Motion passed unanimously by those present.

Public Comments:

None.

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Trustee McCorristin to approve the payment of 53 checks totaling \$258,403.08. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Trustee Nestor entered the meeting at 4:04 pm.
Trustee Petrucci entered the meeting at 4:13 pm.

Directors' Report:

Director Brown opened the report with an update on staffing. When the Part-Time Senior Library Assistant position was filled last month, it left an opening for a Part-Time Library Assistant. A motion is needed to post for this position. Also, consider a motion to adjust the

Part-Time Senior Library Assistant wage since it was not included in last month's staff reappointment resolution. We are celebrating another employee milestone. Congratulations to Chris Pidgeon on reaching 10 years of service with the Avalon Library.

Collaborative tools with Seven Mile Publishing were highlighted via PowerPoint presentation. The full Directors' Report is on file with the Recording Secretary.

Motion made by Secretary Schwartz, seconded by Trustee Hoy to post an external opening for a year-round Part-Time Library Assistant at a rate of \$17.00/hour for 19 hours/week. Motion passed unanimously by those present.

Motion made by Trustee Hoy, seconded by Trustee Nestor to adjust the rate of a Senior Library Assistant from \$19.50/hour to \$20.00/hour due to the adjusted 2020 rate ranges approved by the Finance Committee in December 2019 and effected by the staff reappointment resolution in January 2020. Motion passed unanimously by those present.

Vice President Mattia entered the meeting at 4:38 pm.

Seven Mile Publishing update:

Patty Davis gave the current statistics, usage, and content. Winter marketing projects include magnets for the Library and History Center.

New Business:

Resolution No. 6-2020: A RESOLUTION AUTHORIZING AN AGREEMENT WITH BAY-ATLANTIC SYMPHONY TO PROVIDE CLASSICAL AND CONTEMPORARY MUSICAL CONCERTS FOR THE SUMMER OF 2020 CONCERT SEASON

Motion made by Vice President Mattia, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 7-2020: A RESOLUTION AUTHORIZING THE WAIVING OF MONIES OWED FOR THE PURPOSE OF PURGING LONG EXPIRED PATRONS FROM THE INTEGRATED LIBRARY SYSTEM

Motion made by Trustee Hoy, seconded by Secretary Schwartz that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 8-2020: A RESOLUTION AWARDING A CONTRACT AND APPOINTING FRANK MAZZA & SON, INC. TO UNDERTAKE LIBRARY FLOORING RENOVATIONS PURSUANT TO A STATE COOPERATIVE PURCHASING AGREEMENT AT PREVAILING WAGE

Motion made by Trustee McCorristin, seconded by Vice President Mattia that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 9-2020: A RESOLUTION AUTHORIZING AN AMENDED AND REINSTATED SHARED SERVICES AGREEMENT BY AND BETWEEN THE LIBRARY, THE BOROUGH OF AVALON AND THE BOARD OF EDUCATION OF THE BOROUGH OF AVALON

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Motion made by Trustee McCorristin, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 10-2020: A RESOLUTION REAPPOINTING A MARKETING CONSULTANT TO CONTINUE THE IMPLEMENTATION OF A COMPREHENSIVE BRANDING AND MARKETING PROGRAM

Motion made by Secretary Schwartz, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Adjournment:

Motion made by Treasurer Thatcher, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present.

Regular Meeting adjourned at 4:51 pm.

Respectfully submitted,

Eleanor Cifaloglio, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary