

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 8, 2020

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, October 8, 2020 at 4:00 pm at the Avalon Elementary School Gym located at 235 32nd Street, Avalon, NJ.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing.

Pledge of allegiance.

<u>Roll call:</u>	President Jacquie Ewing	Present
	Trustee Richard Hoy	Present
	Vice President Carl Mattia	Absent
	Trustee John McCorristin	Present
	Trustee Kate Nestor	Absent
	Mayor Martin L. Pagliughi	Absent
	Trustee Michele Petrucci	Absent
	Secretary D. Lynn Schwartz	Present
	Treasurer Jim Thatcher	Present
	Trustee Stacey Tracy	Present

Also present:

Erin Brown, Director
Monica Coskey, Seven Mile Publishing
Patty Davis, Seven Mile Publishing

President Ewing read the Open Public Meetings Act Announcement.

Minutes:

Regular Meeting Minutes Memorialized– September 10, 2020

Motion made by Trustee Hoy, seconded by Trustee McCorristin that the minutes be approved as submitted. Motion passed unanimously by those present.

Public Comments:

None

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Trustee Hoy to approve the payment of 27 checks totaling \$534,771.17 Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Kate Nestor arrived at 4:07 p.m.

Directors' Report:

Director Brown forwarded the report to the Trustees via e-mail and it is on file with the Recording Secretary. She began with Covid-19 updates. She explained that quarantining is still most recommended over other methods of disinfecting. Returned materials will now

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 8, 2020

shift from four (4) days to eight (8) days in quarantine because new testing shows trace amounts of Covid-19 after six (6) days. Quarantined materials are being stored in the POD in the parking lot. Public seating at the library is not available except at the computer stations when they are in use. Director Brown has been in contact with Chuck McDonnell, Recreation Director and they are considering evening programs at a very small scale and limiting the number of participants. They will review this over the next few weeks and decide what would be the best options; recommendations will be available at the next meeting. Front door monitoring is no longer needed since the patrons have been compliant with the policies. The library is currently open until 6 p.m. on Mondays and Fridays, but they are considering extending this Monday through Friday.

The History Center building plans have not changed from the original plans. Carmen LaRosa, Architect has fine-tuned them and they are available to view. The engineers will provide recommendations for Covid-19 needs in terms of ventilation, windows, etc. The goal is to have the plans completed, so there won't be any delays beginning the project. The tentative anticipated start date is Fall 2021.

Director Brown proposed two motions that required the Trustees approval. The first was to suspend the collection of fine fees through December 31, 2020.

Motion was made by Trustee McCorristin, seconded by Trustee Hoy. Motion passed unanimously by those present.

The second was to enable the auto renewal of library items coming due and not currently on hold for another patron in the Sierra System.

Motion was made by Trustee Hoy, seconded by Secretary Schwartz. Motion passed unanimously by those present.

Division of Taxation released their 2021 tables. The estimated appropriation for 2021 is \$3,454,422.00.

Scott Wahl has revisited the 26th Street School Project and opinions are welcomed from the Trustees. Trustee McCorristin said they are trying to set up a meeting with the Buildings and Grounds in the near future.

Erin Law will be leaving October 23, 2020. Her colleague, William Opel will be her replacement.

Overall circulation was only down by five percent, which is due to digital circulation being up by 18%. Patrons are borrowing physical and digital materials. Next focus is to build up the virtual area. Porch pick-up continues to decline. A survey is coming to see if an on-island delivery is needed for year-round residents. Before Covid-19 mailers were sent every four (4) months, the plan now is every two (2) months and it will include the strategic planning survey. State Library will offset some of the Zoom account fees. Also, exploring a Cloud based system for the History Center staff to access it from anywhere.

History Center Collections Committee received eleven (11) donations, items to be considered for collection are:

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 8, 2020

1. John Treese – Dec. 2019 & April 2020
 - Avalon movie theater invoices, box office statements – all from 1950s
 - Employee schedules
 - Attendance records
 - Movie reel rental statements, etc.
 - (Same for Stone Harbor movie theater already passed on to Stone Harbor museum, as agreed with donor. Same for Pleasantville Rialto movie theatre to be passed onto appropriate museum/historical society)
2. Christopher (Kit) Vernon – April 2020
 - Bond family items (Rev. Charles H. Bond, great, great grandfather of donor, one of Avalon's founders)
 - Photographs of members of Bond/Wells families in Avalon late 1890s to early 1900s
 - 1922 article from Rara Avis – Swarthmore High School, attended by donor's aunt – Audrey Shaw Bond. Article outlines student trip (1922 spring break!) to Avalon
 - 1922 Swarthmore scrapbook containing 30 x photographs of spring break in Avalon.
 - Letter from Kit, describing items
3. Mark Konnick (retired police officer) – June 2020
 - 2 x Avalon PD uniform patches
4. Marvin Wells – July 2020
 - Framed B&W photograph of grades 1-4 schoolchildren at Avalon school, 1922-'23. Everyone is identified on reverse.
5. Carol McElroy – June 2020
 - Box of approx. 100 slides of Avalon from 1954 to early 1960s. Inc. Avalon Baby parade 1957 of '58, storm damage from 1954 Hurricane Hazel, Back Bay boat races, Shock's Red Cross swimming lessons in 1960s, misc.
 - Photocopied photo of donor's parents the photographers, in Avalon of 1950s
6. Bill Burns – July 2020
 - Large framed Avalon Hotel print, by John S. Sabatino
7. Mayor Pagliughi via Suzanne Keen
 - Various newspaper clippings from 1980s onwards, random subjects, all regarding events in Avalon
 - 2009 State of NJ, Joint Legislative Commendation – beautification award
 - Storm photographs
 - Photographs of Avalon Pier (movie theater) demolition
 - Framed photographs from Bill Patterson - US Mounted Coast Guard veteran, given to Mayor Pagliughi
 - Avalon Anchorage Marina mug
 - 1990 Fred Carbone "Wetlands" print
8. Mary Fitzpatrick – Aug. 2020
 - 1931 Avalon basketball team picture in presentation folder. Names included.
9. Carol MacFeat – Aug. 2020

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 8, 2020

- First outdoor Wedding of the Sea mass at Saint Brendan the Navigator, August 15th, 2020
- Wedding of the Sea mass Face mask

10. Martha Wright – Sept. 2020

- Bob Matt “History of Avalon” book *(we do have a few of these but can put this in our research collection)*
- “Yarborough for Mayor” poster *(does anyone know which year?)*
- 4 x family photo albums, include many Avalon scenes

11. Sue Keen – Sept. 2020

- Keen’s Pharmacy glass medicine bottle & stopper
- 2015 Avalon senior bowling league glass mug
- Avalon General Information flyers from 1989 to 2010
- Brophy family anniversary brochure

Motion was made to accept these donations by Secretary Schwartz, seconded by Trustee Hoy. Motion passed unanimously by those present.

Seven Mile Publishing Update:

Patty Davis’ report was forwarded to the Trustees via e-mail and it is on file with the Recording Secretary. Ms. Davis gave the current statistics, usage and content. There will be a dedicated Tuesday morning e-mail for www.tutor.com to bridge the gap for virtual learning. Social Media reached approximately 8,500 in September. October is “Teentober” and will focus on teen resources such as tutor.com and overdrive. There will also be shopping, live entertainment and socially distanced activities for Thanksgiving weekend. A full detailed schedule will be available at the next meeting.

New Business:

Resolution 20-2020: RESOLUTION OF THE TRUSTEES OF THE FREE PUBLIC LIBRARY
OF BOROUGH OF AVALON IN THE COUNTY OF CAPE MAY, NEW JERSEY
ALLOCATING FOR THE CAPITAL PLANS FOR CALENDAR YEARS 2021,
2022 AND 2023

Motion was made by Trustee McCorristin, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Adjournment:

Motion made by Trustee Hoy, seconded by Trustee McCorristin to adjourn the Regular Meeting. Motion passed unanimously by those present.

Regular Meeting adjourned at 4:22 pm.

Avalon Free Public Library
Board of Trustees
REGULAR SESSION MINUTES OCTOBER 8, 2020

Respectfully submitted,

Kimberly F. Mastriana, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary