

July 9, 2020

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, July 9, 2020 at 4:00 pm via Zoom due to current 2019-nCoV procedures in place.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. President Ewing read the Open Public Meetings Act Announcement.

Pledge of allegiance.

<u>Roll call:</u>	President Ewing	Present
	Trustee Hoy	Present
	Vice President Mattia	Absent
	Trustee McCorristin	Present
	Trustee Nestor	Present
	Mayor Pagliughi	Absent
	Trustee Petrucci	Present
	Secretary Schwartz	Present
	Treasurer Thatcher	Absent
	Trustee Tracy	Present

Also present:

Erin Brown, Director
Erin Law, Board Solicitor

Minutes:

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Motion made by Trustee McCorristin, seconded by Secretary Schwartz that the minutes be approved as submitted. Motion passed unanimously by those present.

Public Comments:

None.

Treasurer Thatcher joined the meeting.

Check Authorization:

Motion made by Trustee Hoy, seconded by Trustee McCorristin to approve the payment of 38 checks totaling \$265,933.58. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown opened the report with an update on preparations for opening the building to the public. We are waiting on the glass partition at the circulation desk and anticipate opening the day after the partition is in place. We will make the announcement on opening day. To start both the library and history center will have 15-person limit. The library may increase after we get a feel for the flow of patrons. There will be a 20-minute policy that will be monitored according to the flow. One of our biggest challenges is acquiring sufficient

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supplies for protection and cleaning. We are working to secure commercial suppliers if possible. [The full report is on file with the Recording Secretary.]

Erin Law advised giving the police notification 24-48 hours in advance of opening so that help can be provided immediately if necessary.

Motion made by Trustee Petrucci, seconded by Trustee McCorristin to . Motion passed unanimously by those present.

Motion made by Trustee McCorristin, seconded by Trustee Hoy to . Motion passed unanimously by those present.

Seven Mile Publishing update:

The report was distributed electronically for review and is on file with the Recording Secretary.

New Business:

Resolution No. 15-2020: A RESOLUTION ESTABLISHING A POLICY GOVERNING THE USE OF THE LIBRARY DURING THE COVID-19 PANDEMIC

Motion made by Trustee Petrucci, seconded by Secretary Schwartz that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 16-2020: A RESOLUTION ESTABLISHING A REMOTE WORK POLICY FOR EMPLOYEES DURING THE COVID-19 PANDEMIC

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Resolution No. 17-2020: A RESOLUTION AUTHORIZING THE APPOINTMENT OF KIMBERLY MASTRIANA AS RECORDING SECRETARY TO THE TRUSTEES

Motion made by Trustee McCorristin, seconded by Trustee Petrucci that the resolution be adopted. Motion passed unanimously by those present.

Adjournment:

Motion made by Trustee McCorristin, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present.

Regular Meeting adjourned at 4:17 pm.

Respectfully submitted,

Eleanor Cifaloglio, Recording Secretary

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APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary