

## Notice to Bidders

Borough of Avalon  
3100 Dune Drive  
Cape May County  
Avalon, NJ 08202

Notice is hereby given that sealed bid proposals shall be received by the Treasurer's Office up to 2:00 P.M. (EST) on Tuesday, August 18, 2020. At which time the said bid proposals shall be publically opened and read aloud in the Borough Hall Council Chambers, 3100 Dune Drive, Avalon, NJ 08202 in accordance with the Covid-19 Guidelines for social distancing, and other requirements as specified below, for the following contract:

### Borough Contract #19-02 R-1

Lease of space on the 3100 Dune Drive Municipal Tower & Ground Space for the Placement of a Small Cell Antenna System in the Borough of Avalon

Copies of the Bid Proposal Forms, Instructions to Bidders, Specifications and other bidding documents may be obtained by mail from the Borough of Avalon Municipal Building, Borough Administrator's Office located at 3100 Dune Drive, Avalon, NJ 08202 or via email from Kimberly Mastriana at [mastriana@avalonboro.org](mailto:mastriana@avalonboro.org).

All proposals shall be submitted on the Bid Proposal Forms approved for this contract or on an exact replica as to wording and punctuation. All Bid Proposals shall be either mailed or dropped off in person at the Borough Hall, 3100 Dune Drive, Avalon, NJ 08202 in a sealed envelope with the bidder's name and address and clearly marked on the outside of envelope with the contract name, number and the name and address of the bidder that is submitting the proposal. For those that desire to drop their bid proposals off in person, a marked drop box is located outside of the Borough Hall at the Dune Drive entrance to receive said proposals.

Bidders are required to comply with applicable statutory requirements as set forth in the Contract Documents including "Law Against Discrimination", P. L. 1975, Chapter 127 as amended, N.J.S.A. 10:5-31 et seq. & N.J.A.C. 17:27 and Americans with Disabilities Act of 1990 (42 U. S. C. 12101, et seq.). All bidders shall be placed on notice that both the New Jersey Business Registration Certificate (BRC) (New Jersey Business Registration Act N.J.S.A. 52:32-44) and the New Jersey Public Works Contractors Registration Certificate (N.J.S.A. 34:11-56.48 et seq.) shall be required to be provided to the Borough prior to the award of the contract per Law.

### **SPECIAL REQUIREMENTS FOR PUBLIC BIDS DURING THE COVID-19 PANDEMIC AND UNTIL FURTHER NOTICE**

In accordance with Local Finance Notice ("LFN") 2020-10, Governor Murphy's Executive Orders 107, 122, and 142 and Administrative Order 2020-4, as subsequently amended and supplemented, the following shall govern the receipt of bids by the Borough of Avalon ("Borough") during the COVID-19 State of Emergency and until further notice:

1. The Borough has opted for in-person bid openings with attendance limited to a maximum of 10 persons, exclusive of Borough personnel required to be in attendance at all bid openings.

Non-Borough personnel will be admitted on a first come basis. The bid opening will occur in the Council meeting room on the date of bid opening. The Borough Hall, which has been closed to the public since March, is scheduled to be reopened to the public on a limited basis effective July 6, 2020 but access thereto by the public will continue to be restricted in order to observe social distancing requirements. Those entering the building will be required to wear face masks and may be subject to temperature checks.

This is in lieu of opening bids in an outdoor forum.

2. All attendees must wear face masks and maintain social distancing requirements during the bid opening. Staggered seating will be enforced. No one will be admitted to the bid opening without a face mask unless the wearing of such mask poses a threat to the individual's health or safety. Anyone unable to wear a face mask is encouraged to participate by audio as provided herein.
3. It is strongly recommended that all bids should be submitted by mail – either certified mail or other carrier such as Federal Express. Hand delivery of bids is discouraged during the COVID-19 crises. In the event that a bid must be hand delivered, then it should be placed in a marked drop box which is located outside of the Borough Hall at the Dune Drive entrance to receive said proposals.
4. For additional accessibility to bidders and/or the public, the bid opening will also be broadcast and recorded via telephonic means during which time the public may participate through use of a conference line and passcode. The phone number and conference passcode are as follows:  
Phone Number (US/Canada Toll Free): (877) 510-2588  
Conference Passcode: 139 589.

There will be no video recording of the bid opening process.

5. Following the bid opening, the Borough will post, at a minimum, the apparent 3 lowest bidders on the Borough's website promptly following the bid opening with the other bids to be posted within 24 hours (or sooner if possible).

THE BOROUGH RESERVES THE RIGHT TO REFUSE ADMITTANCE TO ANY PERSON WHO IS ILL OR WHO MANIFESTS SYMPTOMS OF ILLNESS OR WHO, IN THE EXERCISE OF REASONABLE JUDGMENT BY BOROUGH OFFICIALS, APPEARS SYMPTOMATIC OF COVID-19.

THE COVID-19 CONDITIONS SPECIFIED ABOVE SHALL CONTROL THIS BID NOTWITHSTANDING THAT COVID-19 RESTRICTIONS MAY BE RELAXED BY GUBERNATORIAL EXECUTIVE ORDER OR BY ADMINISTRATIVE ORDER ISSUED BY THE STATE DIRECTOR OF EMERGENCY MANAGEMENT AT ANY TIME PRIOR TO THE SCHEDULED DATE FOR RECEIPT OF BIDS.

Publication Date: 07/02/20

By Order of the Borough Council

Joseph S. Clark, QPA  
Borough Purchasing Agent