

May 14, 2020

A Regular Meeting of the Board of Trustees of the Avalon Free Public Library was held on Thursday, May 14, 2020 at 4:01 pm via remote call due to current 2019-nCoV procedures in place.

Attendance: Public - - - - - 0

The meeting was called to order by President Ewing. President Ewing read the Open Public Meetings Act Announcement.

Pledge of allegiance.

<u>Roll call:</u>	President Ewing	Present
	Trustee Hoy	Present
	Vice President Mattia	Present
	Trustee McCorristin	Present
	Trustee Nestor	Present
	Mayor Pagliughi	Absent
	Trustee Petrucci	Present
	Secretary Schwartz	Present
	Treasurer Thatcher	Present
	Trustee Tracy	Present

Also present:

Erin Brown, Director
Erin Law, Board Solicitor

Minutes:

Regular Meeting – April 9, 2020

Motion made by Trustee McCorristin, seconded by Trustee Tracy that the minutes be approved as submitted. Motion passed unanimously by those present.

Public Comments:

None.

Check Authorization:

Motion made by Treasurer Thatcher, seconded by Trustee McCorristin to approve the payment of 33 checks totaling \$247,996.75. Motion passed unanimously by those present. A list of the checks is attached and made a part of these minutes.

Directors' Report:

Director Brown opened the report with an update on personnel. Jon Gibson has now been in his position at the History Center for five weeks and is currently working on his first digital display; The Recording Secretary has submitted notice and the Personnel Committee is proceeding with the hiring process. The audit is complete and digital copies will be distributed when available. The first HVAC payment was made and the second will be in the summer. We are strategizing how we will operate when we are able to open. This includes curbside and digital services. There are no in person programs through August 31. [The full report is on file with the Recording Secretary.]

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Motion made by Trustee Hoy, seconded by Vice President Mattia to delegate the authority to the Library Director, in consultation with counsel, to cancel or invoke force majeure provisions for any existing author contracts, performances, programs or concerts. Motion passed unanimously by those present.

Motion made by Trustee Hoy, seconded by Secretary Schwartz to require the Library Director to create and implement a written strategy and plan, including a separate emergency budget, to provide library services for a transition from the current State of Emergency with remote restricted services, to an appropriate opening as necessary to protect the Library staff and patrons in anticipation of State and Local authority guidance to resume normal Library operations. Motion passed unanimously by those present.

Motion made by Treasurer Thatcher, seconded by Trustee Tracy to suspend the collection and accumulation of library fines and fees through August 31, 2020. Motion passed unanimously by those present.

Seven Mile Publishing update:

The report was distributed electronically for review and is on file with the Recording Secretary.

New Business:

Resolution No. 14-2020: A RESOLUTION ESTABLISHING THE INTENT TO TRANSFER
EXCESS FUNDS OF THE LIBRARY TO THE BOROUGH OF
AVALON PENDING THE APPROVAL OF THE STATE LIBRARIAN

Motion made by Trustee McCorristin, seconded by Trustee Hoy that the resolution be adopted. Motion passed unanimously by those present.

Adjournment:

Motion made by Trustee Tracy, seconded by Trustee Hoy to adjourn the Regular Meeting. Motion passed unanimously by those present.

Regular Meeting adjourned at 4:42pm.

Respectfully submitted,

Eleanor Cifaloglio, Recording Secretary

APPROVED: _____
Jacquie Ewing, Board President

ATTESTED: _____
D. Lynn Schwartz, Board Secretary