

April 8, 2020

A Work Session of the Borough Council of the Borough of Avalon was held on Wednesday, April 8, 2020 at 4:01 p.m

Attendance: Public ----- 8

Reporters ----- 1

The Meeting was called to order by Council President Hudanich.

Pledge of allegiance.

<u>Roll call:</u>	Council President Hudanich	Present
	Councilman Deever	Present
	Councilwoman Juzaitis	Present
	Councilman McCorristin	Present
	Councilman Wierman	Present

Also present:

Scott Wahl, Business Administrator  
James Waldron, Assistant Business Administrator  
Nicole Curio, Esquire, Borough Solicitor  
William Macomber, Director of Public Works/Utilities  
Police Chief Jeffrey R. Christopher  
James Craft, Chief Financial Officer  
Michael Garcia, Ford Scott & Associates, LLC

Council President Hudanich read the Open Public Meetings Act Announcement.

Notice of this Regular Meeting was included in the Annual Schedule of Meetings dated June 27, 2019. It was given to the news media and posted on the Official Bulletin Board, as required by law. Notice of the change of meeting structure to a telephone conference call was included in a Notice of Meeting Change dated March 31, 2020. That notice was given to the news media, posted on the doors of the municipal building, and posted on the Borough website, as required by law.

**Presentation of the annual State of the Avalon Free Public Library by Erin Brown, Library Director**

Council President Hudanich referenced the presentation hereafter attached to these minutes, and noted Erin Brown, as Library Director, will make the formal presentation before Council at a later time.

**Discussion regarding Bond Ordinances providing for various Capital and Water/Sewer Improvement Projects.**

James Craft explained there are two bond Ordinances to be considered during tonight's meeting, for General Capital Improvements and Water/Sewer Improvements. The General Capital Ordinance authorizes \$2,063,600.00 in improvements. The Water/Sewer Improvements Ordinance authorizes \$2,908,000.00 in various sanitary sewer improvements, the installation of radio read water meters and various water main improvements.

Council agreed to proceed with two Ordinances on first reading at today's Regular Meeting.

**Discussion regarding Resolution accepting funding for Cops in Shops Program.**

Chief Jeffrey Christopher explained Cops in Shops is a state funded grant that allows Police Officers to work in plain clothes in an establishment that sells alcohol to observe and deter access of underage individuals to the establishments, and by extension, the sale of alcohol. He reminded Council that the Borough of Avalon participates in twice a year, and that the Division of Alcoholic Beverage Control required that municipalities adopt a Resolution accepting program funds.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for the April 22, 2020 Regular Meeting.



**Discussion regarding Resolution authorizing renewal of Group Dental Insurance.**

Scott Wahl stated Council has a proposal from Delta Dental to continue with the dental insurance in Avalon. Health Insurance Broker Marsh McLennan researched dental plans to evaluate dental insurance plans, and the recommendation is to maintain the same plan. The submitted proposal suggests no rate increase for the first year, with a minor increase the second year. He reported of the seven years the Borough of Avalon has administered the Delta Dental plan, five years have not had an increase. He noted it is recommended that Council consider keeping the same plan in place in accordance with the terms contained within the proposal.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for the April 22, 2020 Regular Meeting.

**Discussion regarding Resolution authorizing Professional Services Contract with Elizabeth McManus for Professional Planning Services for the Avalon Planning/Zoning Board.**

James Waldron stated this contract would be an extension of an existing contract renewed by the Borough of Avalon for two years. It is being requested that Council look favorably upon renewing the contract with the Kyle + McManus firm for another year. By way of background, Kyle + McManus are a consultant to the Planning Board and to the Borough with respect to specific issues, primarily with the impact of the Affordable Housing regulations on the Borough. In 2019, the total expenditure associated with this contract was less than \$2,000.00, and it is expected to see the same level of activity in 2020. The Planning Board Solicitor and Engineer concur this is a necessary service for the Borough.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for the April 22, 2020 Regular Meeting.

**Discussion regarding Resolution authorizing Mott MacDonald Services for the project known as Reconstruction of 69<sup>th</sup> Street between Dune Drive and Ocean Drive.**

Thomas Thornton reported the Borough of Avalon has received a state grant in the amount of \$177,000.00 from the New Jersey Department of Transportation through the municipal aid program for this project. This is a basic reconstruction project including utility improvements of general sewer main and also sewer structures on the street. It is recommended that this project be included with the other roadway project going out to bid in the fall. The proposal submitted by Mott MacDonald includes services for survey, base map, preparation, design, roadway reconstruction design and bid phase services.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for the April 22, 2020 Regular Meeting.

**Discussion regarding Resolution authorizing Mott MacDonald Services for the project known as 2020 Reconstruction of Various Bulkheads.**

Thomas Thornton explained this project includes the design of three bulkheads located at 22<sup>nd</sup> Street and 6<sup>th</sup> Avenue; 26<sup>th</sup> Street and Ocean Drive; and 72<sup>nd</sup> Street and Ocean Drive; as well as a short section of a bulkhead at 80<sup>th</sup> Street and Ocean Drive. The bulkhead at 22<sup>nd</sup> Street and 6<sup>th</sup> Avenue is 70' long and in very poor condition with sink holes which require constant maintenance. The bulkhead on 26<sup>th</sup> Street and Ocean Drive is in even worse condition requiring regular maintenance for sink holes with the help of Public Works. The 72<sup>nd</sup> Street bulkhead is essentially a retaining wall with horizontal boards that need to be replaced with a properly constructed bulkhead. The bulkhead at 80<sup>th</sup> Street is intended to have a 10' section of steel bulkhead replaced that surrounds the parking lot at that location. The proposal submitted by Mott MacDonald includes the survey, geotechnical engineering services, permitting, design of the bulkheads and all bid services.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for the April 22, 2020 Regular Meeting.

April 8, 2020

**Discussion regarding Resolution approving an emergency contingency plan for the Avalon Rescue Squad effective for the duration of the Declared Public Health Emergency due to COVID-19.**

James Waldron explained this Resolution comes before Council as an emergency regulation adopted by the New Jersey Department of Health. It permits reduced staffing in the event first responders are exposed to the virus and must be quarantined. This Resolution also allows for the driver of an ambulance, who has CPR training, to work with an EMT. This proposed Resolution asks Council to approve an emergency plan, and gives the Mayor the right to implement that plan together with the coordinator of Rescue Squad Services. It is recommended to associate a not to exceed amount of \$10,000.00 with this Resolution, as the services included in this emergency plan were not budgeted. He stressed that this emergency contingency plan would be utilized only on an as needed basis.

After brief discussion, Council agreed to proceed with a Resolution to be prepared for today's Regular Meeting.

**Public Comments:**

None.

**Council to check over the Agenda for the Regular Meeting.**

Council proceeded to check over the agenda for the Regular Meeting.

Motion made by Councilwoman Juzaitis, seconded by Councilman Wierman to adjourn the Work Session.

**ROLL CALL VOTE:**

Councilman Deever	Aye
Councilwoman Juzaitis	Aye
Councilman McCorristin	Aye
Councilman Wierman	Aye
Council President Hudanich	Aye

Work Session adjourned at 4:20 p.m.

Respectfully submitted,



C. Danielle Nollett, Borough Clerk



Nancy M. Hudanich, Council President