

August 28, 2019

A Work Session of the Borough Council of the Borough of Avalon was held on Wednesday, August 28, 2019 at 4:03 p.m. in the Meeting Room, 3100 Dune Drive, Avalon, New Jersey.

Attendance: Public ----- 2

Reporters ----- 1

The Meeting was called to order by Council President Hudanich.

Pledge of allegiance.

<u>Roll call:</u>	Council President Hudanich	Present
	Councilman Deever	Present
	Councilwoman Juzaitis	Present
	Council Vice President McCorristin	Present
	Councilman Wierman	Present

Also present:

Scott Wahl, Business Administrator  
James Waldron, Assistant Business Administrator  
Nicole Curio, Esquire, Borough Solicitor  
Paul Short, Code Enforcement Official  
Steve Camp, Assistant Director of Public Works/Utilities  
Police Chief Jeffrey R. Christopher  
Thomas R. Thornton, P.E., Borough Engineer, Mott Macdonald  
James Craft, Chief Financial Officer

Council President Hudanich read the Open Public Meetings Act Announcement.

Notice of this Work Session was included in the Annual Schedule of Meetings dated June 26, 2019. It was given to the news media and posted on the Official Bulletin Board as required by law.

**Discussion regarding Resolution concerning the 2018 Audit.**

Council President Hudanich reported a meeting was held with Scott Wahl, Jim Craft, and the Auditor to discuss the Audit Report. Mr. Craft is here to present the information ascertained during the Exit Meeting.

James Craft stated normally the Borough files the Audit Report during the month of July each year, however this year there was a delay due to the State providing certain information for pensions, which was received by the Auditors recently, and happily announced this is the 11<sup>th</sup> year the Borough has gone without an audit comment. He noted this budget and the financial position are very sustainable, therefore the Borough of Avalon will be maintaining its AAA bond rating.

Council President Hudanich expressed the opinion that the long-term planning that this Borough has done for its financial management is really stellar and under the keen expertise of Mr. Craft working with Scott Wahl, Mayor Pagliughi and the members of Council, she complimented the accomplishments and everyone on a job well done.

After brief discussion, Council agreed to proceed with a Resolution to be considered at tonight's Regular Meeting.

**Discussion regarding Resolution authorizing on-line auction through GovDeals.**

Steve Camp indicated the Department of Public Works has 14 items to auction on GovDeals. GovDeals provides services to various government agencies that allow the sale of surplus and confiscated items via the Internet. The Borough of Avalon has been utilizing GovDeals since 2007, during which time Avalon has auctioned 216 items for a total revenue of \$301,536.84. In 2018, Avalon auctioned 30 items for a total received revenue of \$29,148.07. The Department of Public Works anticipates to receive between \$10,000 and \$20,000 for the 14 items and the money received will be deposited into the Borough of Avalon's General Fund.

The following 14 items are to be auctioned on GovDeals:

(2) mobile Coast Guard command centers, acquired through State LESO program.

2002 Freightliner uni-mog, was acquired through Cape May County.

Shed built by Avalon.

Stihl TS460 14" concrete saw

John Deere 644h clam shell bucket

Salt Dog Spreader

Act traffic solutions radar trailer

2001 GMC Sonoma

2007 Dodge Durango

2004 Dodge Durango

2001 Dodge Ram Van

1999 Ford F250 Comes with a Myers plow.

(1) Myers snow plow that is missing some parts and no carrier.

(1) Damaged Portable Floodlight Set

Council agreed to proceed with Resolutions to be prepared for the September 11, 2019 Regular Meeting.

**Discussion regarding Monthly Project Report received from Mott MacDonald**

Council President Hudanich reported she requested a report from Thomas Thornton to be given monthly that contains the status of all ongoing projects within the Borough. Mr. Thornton has responded to that request by submitting a report which has delineated projects under construction and in the design phases.

Thomas Thornton reviewed the following report:

## PROJECTS UNDER CONSTRUCTION

1. 2018 Reconstruction of Various Streets, Contract M-111
  - Status
    - Construction substantially complete. Minor punch list items remain.
  - Schedule
    - Asphalt testing by Craig Testing Labs still required. Upon receipt of purchase order, Craig will provide a schedule.
    - Anticipated final completion: September 2019.
2. Reconstruction of 35<sup>th</sup> Street, Contract M-112
  - Status
    - Construction substantially complete. Minor punch list items remain.
    - Asphalt testing completed by Craig Testing Labs.
  - Schedule
    - Upon receipt of asphalt report by Craig Testing Labs and completion of all improvements, NJDOT closeout documents will be prepared.
    - Anticipated final completion: September 2019.
3. Reconstruction of Various Bulkheads, Contract M-108
  - Status
    - Construction complete.
    - Engineer to provide report to Council on project at August 28, 2019 Closed Session.
4. Surfside Park, Contract M-109
  - Status
    - Construction substantially complete. Punchlist items remain.
  - Schedule
    - Anticipated final completion: September 2019.

## PROJECTS IN DESIGN PHASE

5. 8<sup>th</sup> Street Jetty Reconstruction
  - Status
    - All permits have been obtained.
    - Design substantially complete and undergoing QA/QC review.
    - FEMA approved jetty repairs and mitigation work to bring the jetty into current design standards, including raising the lower portion of the jetty. FEMA will pay for 75% of damage attributable to Winter Storm Jonas and the mitigation improvements.
    - Certain repairs not attributable to Winter Storm Jonas to be paid for by Borough.
  - Recommended Schedule
    - Advertise for bids: September 20, 2019
    - Pre-bid conference: October 10, 2019
    - Receive bids: October 29, 2019
    - Award contract: November 13, 2019
    - Issue Notice to Proceed: November 20, 2019
    - Construction completion: April 28, 2020 (160 days)
6. 2019 Reconstruction of Various Streets
  - Status
    - Project includes: 47<sup>th</sup> Street (Dune Drive to Ocean Drive), 68<sup>th</sup> Street (Dune Drive to Ocean Drive) and Fifth Avenue (south of 42<sup>nd</sup> Street).
    - Design approximately 75% complete.
  - Schedule
    - Advertise for bid: September 2019
    - Award Contract: October 2019
    - Notice to Proceed: November 2019
    - Construction Completion: May 2020



7. North End Drainage Improvements

- Status
  - Avalon authorized preliminary design and permitting services.
  - Review of alternatives complete. Final recommendations and presentation to Council and public anticipated at September Council Meeting.
- Schedule
  - Following approval of recommended project, a pre-application meeting will be scheduled with the NJDEP and USACE.
  - Following completion of pre-app and submittal of preliminary design deliverables, final design and permitting may proceed per Council's authorization.

8. 78<sup>th</sup> Street Pump Station

- Status
  - 90% design plans complete.
  - Pump station plans provided to Middlesex Water Company for review.
  - Permit applications being prepared and anticipated to be submitted in September.
- Schedule
  - Receive permits: April 2020 (estimated)
  - Advertise for bids: May 2020
  - Receive bids: June 2020
  - Award Contract: July 2020
  - Shop Drawing Review Period: August 2020
  - Begin construction: September 2020
  - Complete construction: March 2021

After a brief discussion, Council agreed to make this an ongoing item, and to have Mr. Thornton submit a similar report each month to be presented to Council.

**Public Comments:**

Martha Wright, 632 7<sup>th</sup> Street, noted she was unable to attend the August 14, 2019 Council Meeting due a business commitment and congratulated the Avalon Police Department for receiving their 3<sup>rd</sup> accreditation. She stated this is fantastic news to every resident and seasonal guest of Avalon, however expressed it is unfortunate residents have to wait to hear this news. She spoke in support of livestreaming or video recording the Council meetings to keep the public informed of such achievements in a more timely manner.

The Council Members proceeded to go over the Agenda for the Regular Meeting.

Motion made by Councilman Deever, seconded by Councilwoman Juzaitis to adjourn the Work Session.

**ROLL CALL VOTE:**

Council President Hudanich	Aye
Council Vice President McCorristin	Aye
Councilwoman Juzaitis	Aye
Councilman Wierman	Aye
Councilman Deever	Aye

Work Session adjourned at 4:18 p.m.

Respectfully submitted,

C. Danielle Nollett  
C. Danielle Nollett, Borough Clerk

Nancy Hudanich  
Nancy Hudanich, Council President