

**AVALON LIBRARY BOARD OF TRUSTEES
JUNE 13, 2019 MEETING MINUTES**

The meeting was called to order at 4:01 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meetings Act. Flag salute. Roll call.

Present: Jacquie Ewing, Jim Thatcher, Lynn Schwartz, John McCorristin, Stacey Tracy, Kate Nestor, Michele Petrucci, Nina Ranalli, Erin Brown

Absent: Carl Mattia, Mayor Pagliughi, Richard Hoy, Erin Law - Board Solicitor

Motion to approve the minutes of the May 9, 2019 Regular Meeting made by John McCorristin, seconded by Kate Nestor. Approved by all. No one from the public was present and there were no public comments.

Carl Mattia entered the meeting at 4:04.

Motion to approve the payment of 60 checks totaling \$292,212.15 made by Jim Thatcher, seconded by John McCorristin. Approved by all. A list of the checks is attached and made a part of these minutes.

Patty Davis gave the Seven Mile Publishing update. July will again highlight some non-traditional items and the featured resource is Genealogy including all online resources that can be accessed for free. The Avalon History Center website is very close to completion. All pieces for the Old Avalon Exhibit have arrived and are ready for Saturday's launch. The Teen Rack Card and Summer Mailer were both completed and mailed out before Memorial Day Weekend. The new display for loanable technology and museum passes is almost finished.

Erin Brown began the Directors' report. Completed the onboarding process for seasonal library assistants approved last meeting. One seasonal Part-Time Program Aide is pending Board approval. Seeking a motion to fill this position for 19 hours/week at \$16.32/hour. Motion to approve made by Michele Petrucci, seconded by Kate Nestor. Approved by all. Participated in Avalon Elementary School active shooter training and discussed feedback from the drill with Avalon Police Department. Tall shelving was removed from the magazine area; committee will convene to review next steps and decide how to use the space created. Staff workstation reorganization is in progress with completion expected mid-July. The updates to doors connecting to Avalon Elementary School began in May and are nearing completion. New directional interior signage has been installed. There will be a brunch in July to thank our volunteers. Seven staff members attended the annual New Jersey Library Association Conference in Atlantic City. Shannon Nagle attended the QUIL Session at Duquesne University in May which focused on gathering and analyzing library data.

Nina Ranalli – the Summer Guide was mailed to all property owners for the first time. The Teen Rack Card is available for pick up and some were placed in various YA books. Both Jack's Place

demolition and Memorial Day Parade were live-streamed to patrons via Facebook. Old Avalon Exhibit opens this Saturday and is a culmination of work that began in the winter.

Motion to approve the collections acquisitions made by Jim Thatcher, seconded by John McCorristin. Approved by all. The acquisitions include: (Roger Jacobs) Woolen bathing costume & supporting information & photograph; (Marget Bluefeld) Avalon Players 1998 Playbill, Avalon Players 2000 advertisement, 8 x 11x17in Avalon Players posters from 1995 onwards.

Motion to approve Resolution No. 10-19, review of the 2018 annual audit made by Jim Thatcher, seconded by John McCorristin. Approved by all.

Motion to approve Resolution No. 11-19, establishing intent to transfer excess funds of the Library to the Borough of Avalon pending the approval of the State Librarian made by Jim Thatcher, seconded by John McCorristin. Approved by all.

Motion to approve Resolution No. 12-19, authorizing an amendment to the 2019 operating budget made by Jim Thatcher, seconded by Kate Nestor. Approved by all.

Motion to adjourn the meeting made by John McCorristin, seconded by Michele Petrucci. Approved by all. Meeting adjourned 4:29 pm.