

**AVALON LIBRARY BOARD OF TRUSTEES
MARCH 14, 2019 MEETING MINUTES**

The meeting was called to order at 4:00 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meetings Act. Flag salute. Roll call.

Present: Jacquie Ewing, Jim Thatcher, Lynn Schwartz, John McCorristin, Richard Hoy, Stacey Tracy, Kate Nestor, Nina Ranalli, Erin Brown

Absent: Carl Mattia, Mayor Pagliughi, Michele Petrucci, Erin Law - Board Solicitor

Motion to approve the minutes of the February 14, 2019 Meeting made by Kate Nestor, seconded by Richard Hoy. Approved by all with John McCorristin and Lynn Schwartz abstaining. No one from the public was present and there were no public comments.

Motion to approve the payment of 40 checks totaling \$119,951.62 made by Jim Thatcher, seconded by John McCorristin. Approved by all. A list of the checks is attached and made a part of these minutes.

Erin Brown began the Directors' report. A part-time library assistant has put in his letter of resignation. We are seeking a motion to fill the vacancy made by his leaving in mid-April and post the opening for a part-time library assistant. Personnel in general and staff retention as well as morale is something we are looking at in 2019.

Carl Mattia entered the meeting at 4:05 pm.

Motion to approve the posting of part-time library assistant made by John McCorristin, seconded by Richard Hoy. Approved by all. We are working with the library's auditing firm on procedural recommendations which will allow us to do things more structured and streamlined. In Spring 2018 New Jersey passed an earned sick leave act for part-time employees that allows 1 hour paid leave for every 30 hours of work. On average our part-time employees are getting 1 hour per pay period. This is beneficial for our employees. February programming: 68 attended Kid's Beach Party, 48 attended Beck's Brigade, and award season films are averaging over 90 viewers. There is a 32% increase over previous year program attendance. Our print-mailer has been very well received; looking into financial feasibility of mailing to all Avalon property owners. The Library Open House will be reimagined as the Book Bash for 2019. The event will focus on the family resources and activities that were featured during previous Open Houses. The Library is working to transition to a new email host and client. Support is being provided for free via JerseyConnect, a service of the NJ State Library. All Library employees have completed the mandatory JIF cyber risk training. Staff Development Day will involve visits to area libraries.

Michele Petrucci entered the meeting at 4:10 pm.

Nina Ranalli – We met with architect and planning group for the History Center addition. A bigger space has been requested and another draft is in progress. We met with Borough

officials to discuss the 26th Street School; the talk was encouraging. 68 people attended the Storm of '62 feature and the Library Mini Case has been updated to the Storm of '62 for the anniversary. The History Center did a full school assembly presentation at the Avalon Elementary School.

Patty Davis gave the Seven Mile Publishing update. February newsletter: 27% open rate; 17% click through. February dedicated: Spring Programming 26% open rate; Author Announcement 36% open rate. April will have several themes including National Poetry Month, National Library Week, and Money Smart Week.

Motion to approve Resolution No. 6-19 authorizing an agreement with Bay-Atlantic Symphony to provide classical and contemporary concerts for the Summer of 2019 concert season made by Richard Hoy, seconded by Carl Mattia. Approved by all. Motion to approve Resolution No. 7-19 authorizing the execution of an agreement for the disposition of surplus books made by Jim Thatcher, seconded by Richard Hoy. Approved by all.

Motion to recess the public portion of the Regular Meeting and go into Closed Session made by Jim Thatcher, seconded by Carl Mattia. Approved by all.

Public portion of the Regular Meeting recessed at 4:55 pm.

Public portion of the Regular meeting reconvened at 5:03 pm.

Motion to adjourn Regular Meeting made by John McCorristin, seconded by Richard Hoy. Approved by all.

Regular Meeting adjourned at 5:04 pm.