

**AVALON LIBRARY BOARD OF TRUSTEES
DECEMBER 13, 2018 MEETING MINUTES**

The meeting was called to order at 4:00 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meetings Act. Flag salute. Roll call.

Present: Jacquie Ewing, Carl Mattia, Jim Thatcher, Lynn Schwartz, John McCorristin, Richard Hoy, Stacey Tracy, Kate Nestor, Michele Petrucci, Nina Ranalli, Erin Brown

Absent: Mayor Pagliughi, Erin Law - Board Solicitor

Motion to approve the minutes of the November 8, 2018 Regular Meeting made by John McCorristin, seconded by Stacey Tracy. Approved by all. Motion to approve the minutes of the November 8, 2018 Closed Session Meeting made by Michele Petrucci, seconded by Carl Mattia. Approved by all. No one from the public was present and there were no public comments.

Motion to approve the payment of 43 checks totaling \$169,798.60 made by John McCorristin, seconded by Kate Nestor. Approved by all. A list of the checks is attached and made a part of these minutes.

Erin Brown began the Directors' report. The details are being finalized for the use of the Share 911 App service. The library will move forward with History Center mini exhibits. A Collections' Committee has been formed to address materials' selection process and storage challenges. Quotes for AV equipment are being reviewed for the Computer Lab. The Press mentioned the 5 Star rating awarded by Library Journal. **Nina Ranalli** – the AHS had good attendance at their annual Holiday gathering. The Thanksgiving weekend community engagement activities were a success; the art bar was a hit. The History Center addition is in the design phase. Motion to approve the collections acquisitions made by Jim Thatcher, seconded by John McCorristin. Approved by all. The acquisitions include: (Sue Keen) Windrift card from 1978 in the name of Sue Keen #1278; (Diana B. Adams) Framed print of Avalon Hotel; (Claire Connors) Avalon Centennial New Year's Eve Champagne Gala bottle of champagne, in jute bottle bag with bamboo handles, Design for Centennial Gala invitation by Dina Ebner; (Avalon Historical Society) 2 sheets of architect plans for 254 6th St., Avalon. Chrisina Amey Architect, LLC dated 9/18/2018; (Carl Mattia) child's tricycle; (Mike Quinn) 2018 AYC Yearbook; (Loretta Finnegan) 1977 Cape May Handbook.

Motion to approve switching to Comcast Fiber to improve internet service for users and staff (an increased monthly cost of \$320.47) made by Michele Petrucci, seconded by Richard Hoy. Approved by all.

Patty Davis gave the Seven Mile Publishing update. November's "30 Days of Thanks" reached 15,080 users. The December newsletter has a 26% open rate and a 16% click rate with a majority of users clicking on program listing. The December campaign: #HoHoHolidays won't be every day; will include featured resources, suggested live ideas, movie night in, favorite holiday book, etc. Will continue posting updates on Surfside Park progress. January: Tech Tip

Tuesday. Winter Promo: patron survey bookmark, 2nd trimester mailing, Check It Out: Library Video.

Motion to approve Resolution No. 17-18, authorizing the 2019 operating and capital budgets, made by Jim Thatcher, seconded by Michele Petrucci. Approved by all. Motion to approve Resolution No. 18-18, authorizing agreement for certain technology auditing services, made by Jim Thatcher, seconded by John McCorristin. Approved by all. Motion to approve the 2019 Avalon Library Board of Trustees meeting schedule made by Michele Petrucci, seconded by Kate Nestor. Approved by all.

Motion to recess the public portion of the Regular Meeting and go into Closed Session made by Carl Mattia, seconded by Richard Hoy. Approved by all.

Public portion of the Regular Meeting recessed at 5:00 pm.

Public portion of the Regular Meeting reconvened at 5:34 pm.

Motion to adjourn the Regular Meeting made by Carl Mattia, seconded by John McCorristin. Approved by all. Regular Meeting adjourned at 5:35 pm.