

**AVALON LIBRARY BOARD OF TRUSTEES
NOVEMBER 8, 2018 MEETING MINUTES**

The meeting was called to order at 4:00 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meetings Act. Flag salute. Roll call.

Present: Jacquie Ewing, Carl Mattia, Jim Thatcher, Lynn Schwartz, John McCorristin, Michele Petrucci, Nina Ranalli, Erin Brown

Absent: Mayor Pagliughi, Richard Hoy, Stacey Tracy, Kate Nestor, Erin Law-Board Solicitor

A motion to approve the minutes of the October 11, 2018 regular meeting was made by Jim Thatcher and seconded by John McCorristin. Approved by all with Lynn Schwartz abstaining. A motion to approve the minutes of the October 11, 2018 closed session meeting was made by Michele Petrucci and seconded by John McCorristin. Approved by all with Lynn Schwartz abstaining. No one from the public was present and there were no public comments.

A motion to approve the payment of forty-nine checks in the amount of \$326,789.54 was made by Jim Thatcher and seconded by John McCorristin. Approved by all. A list is attached of those checks and made a part of these minutes.

Erin Brown began the Directors' report. The Library has been awarded 5 Stars by Library Journal for the 11th consecutive time. To celebrate a luncheon will be held for the employees and Trustees. Three probationary employees were made permanent. Met with insurance representative from Marsh McLennan on November 7th along with Carl Mattia. Working with Shannon on network security audit. The reusable bags will be distributed on Festive Friday. **Nina Ranalli** – the Library will have a Dr. Seuss tree at the Festival of Trees. There will be 30 Days of Thanks on Facebook. There is a feature in the Borough's newsletter. Signed the contract with the architect for the History Center addition. Construction should start next fall. Getting new sign for the History Center outside.

A motion to approve Resolution No. 16-18, allocating amounts in the capital reserve account for the capital plans for calendar years 2019, 2020 and 2021, was made by Jim Thatcher and seconded by John McCorristin. Approved by all.

A motion to recess the open portion of the meeting and go into Closed Session was made by John McCorristin and seconded by Lynn Schwartz. Approved by all.

A motion to adjourn the Closed Session and reconvene the regular meeting was made by Michele Petrucci and seconded by John McCorristin. Approved by all.

A motion to approve a salary adjustment for alignment with industry standards was made by John McCorristin and seconded by Carl Mattia. Approved by all. Adjournment at 4:50 pm.