

March 14, 2018

A Work Session of the Borough Council of the Borough of Avalon was held on Wednesday, March 14, 2017 at 4:00 p.m. in the Meeting Room, 3100 Dune Drive, Avalon, New Jersey.

Attendance: Public - - - - - 5 Reporters - - - - - 1

The Meeting was called to order by Council President McCorristin.

Pledge of allegiance.

<u>Roll call:</u>	Council President McCorristin	Present
	Councilman Covington	Present
	Councilman Dean	Absent
	Council Vice President Deever	Present
	Councilwoman Hudanich	Present

Also present:

Scott Wahl, Business Administrator
Stephen D. Barse, Esquire, Borough Solicitor
Jim Waldron, Assistant Business Administrator
Captain John Roscoe
Steven Camp, Assistant Director of Public Works
Thomas R. Thornton, P.E., Borough Engineer, Mott Macdonald
Jim Craft, Chief Financial Officer

Council President McCorristin read the Open Public Meetings Act Announcement.

Notice of this Work Session was included in the Annual Schedule of Meetings dated June 28, 2017. It was given to the news media and posted on the Official Bulletin Board as required by law.

Discussion regarding Resolution authorizing Mott Macdonald to provide design services, prepare plans and specifications and advertise for bids Sanitary Sewer System Improvements 76th Street and Third Avenue and 7th Street.

Tom Thornton reported there is a section of gravity sanitary sewer main on 76th Street between Dune Drive and Ocean Drive has been in disrepair for many years. That sewer main provides the flows from the hotel district, which causes grease build up within the sewer main. Ken Koches has recognized the abundance of maintenance issues these problems present, including the potential to back up into the system. Mr. Koches has strongly recommended implementing a project that would replace these sections of sewer main along with the service laterals to the residential properties. In order to expedite this project and have a completion date prior to the summer season, authorization is being requested from Council to advertise for bids and proceed with the design for this project today. Additionally, on the corner of 7th Street and Third Avenue there is a short section of sewer main that has a similar problem. It is recommended to include that in this same project.

Councilman Covington asked for confirmation that there is money in the budget for this project.

Jim Craft confirmed this project was included in the 2018 Capital Plan.

Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

Discussion regarding Resolution authorizing Change Order No. 3 for Ocean Drive Sanitary Sewer System Improvements, Contract 55.

Tom Thornton explained Change Orders regarding the Sanitary Sewer Improvements Project on Ocean Drive took place at the February 28, 2018 Council Meeting. The Change Order before Council today is to address the water system within this same area. These are not changes requested by the contractor, rather these are changes the Borough is requesting the contractor complete due to deficiencies in the water system observed during the course of their construction, which Ken Koches has strongly recommended be addressed. The first area, between 40th and 41st Streets, will replace asbestos cement pipe water main. Similar deficiencies were found at the intersections of 33rd Street, 45th Street, and 46th Street, where leaking water mains or other undesirable conditions such as the water main resting on top of the sewer main without adequate separation, were identified. If Council agreed with this Change Order, it must be executed quickly due to the start of the second phase of the County's paving of Ocean Drive scheduled to begin March 31st.

Councilwoman Hudanich questioned if it is possible to complete the new work before the onset of the paving.

Tom Thornton indicated the contractor is confident the work can be completed within the time frame. It is planned to begin at the most critical section, located between 40th and 41st Street. There is hope that the County would be open to delaying their project start date by a few days if it is requested by the Borough at that time.

Councilman Covington asked if some of this work was included in the original bid.

Tom Thornton explained there were submitted bid items, such as trench restoration, that can be applied to the water main work for a guaranteed price for that portion of the work. Pricing has been submitted by the contractor for the water main work that was not included in the bid.

Councilman Covington questioned if all asbestos cement pipe water main will be replaced.

Tom Thornton responded no, and explained the life of the asbestos cement pipe is evaluated prior to large paving projects to determine if the useful life will be longer than any moratorium placed after paving is done. The areas that are being addressed prior to this project have been deemed critical and in need of immediate repair.

Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

Discussion regarding Ordinance amending Chapter 14 (Water/Sewer) in order to increase Water/Sewer excess charges.

Jim Craft reported this Ordinance would authorize an increase in the quarterly excess charges for water, sewer and the Cape May County MUA. It is proposed to raise the water and sewer rates \$.00035 per gallon quarterly. The old rate is \$.00335 for sewer, and the new rate would be \$.00370. The old rate for water is \$.00205, and the new rate would be \$.00240. The County MUA rate increase from \$.0008 to \$.00094. A rate increase through the budgeting process was previously discussed, and this rate increase will bring an estimated \$340,000.00 in revenues for a twelve month period, equating to approximately \$175,000.00 in increased revenues over a six month period.

Councilman Covington asked if this increase will make the Water and Sewer Fund self-liquidating.

Jim Craft responded this increase will move the Borough one step closer to the fund becoming self-liquidating.

Councilwoman Hudanich asked if this additional revenue was anticipated in the 2018 Budget.

Jim Craft responded yes, the additional revenue of \$175,000.00 was included.

Council agreed to proceed with an Ordinance to be considered on first reading at today's Regular Meeting.

Discussion regarding Resolution approving the purchase of a surf rake from HGAC Buy.

Steve Camp reported the Public Works Department would like to purchase a new beach cleaner to replace the equipment currently being used. The desire to replace this equipment is due to increasing costs of maintenance and dependability. The equipment currently in use has required frequent repairs and maintenance during crucial times in the summer months. In the 2017 season, the machine was out of use due to needed repairs from June 1 through June 30, which is a very busy time in the season when it is crucial for Avalon to look its best. It is proposed to purchase a new Barber Surf Rake, Model 600HD. The Public Works Department has had Barber equipment in the past that had held up well and were very dependable through many summer seasons. There are hopes to continue with the trend of getting many years of service out of this brand of equipment. The Vehicle Maintenance Department is quite capable of repairs and maintenance for this machine. As Council is aware, beach cleaning equipment is vital to the cleanliness of the beaches by removing litter, large rocks and debris, encroaching grass, oil sludge, small material, seaweed, and algae. This equipment is a hydraulically driven unit and will be towed behind beach tractors. The cost of this beach cleaner is \$54,812.64 on New Jersey State Contract, however, it is requested to purchase this equipment through the HGAC Buy Cooperative Pricing Agreement. Through HGAC Buy, the beach cleaner can be purchased at the price of \$58,753.00. HGAC Buy has provided a commitment to a trade-in value of \$13,940.36 for the BeachTech 2800, which would reduce the purchase price of the new equipment for a new price of \$44,812.64 with a net savings of approximately \$10,000.00. The New Jersey State Contract does not allow trade-in. On file, there are three recommendations for the purchase of this equipment from Wildwood Crest, Stone Harbor, and Ocean City. Provided Council agrees with the purchase of this equipment, delivery would take place approximately six weeks after approval.

Scott Wahl commended Steve Camp for his efforts in finding an opportunity for additional savings to the Borough.

Councilman Covington asked if a timeline has been confirmed to ensure this equipment would be received prior to Memorial Day after final approval.

Jim Craft explained the purchase of this equipment is included in the Capital Bond Ordinance to be considered by Council for adoption this afternoon. An advertisement will be placed notifying the public of the Borough's intent to award this contract, however the award will take place after the funding is officially in place.

Marie Hood confirmed the Resolution awarding the contract is scheduled to be considered by Council after the effective date of the Bond Ordinance, which is 20 days following publication, on April 11, 2018.

Council agreed to proceed with a Resolution to be prepared for the April 11, 2018 Regular Meeting.

Discussion regarding Resolution certifying compliance with Federal Civil Rights Requirements.

Jim Craft explained this process previously was handled through the online budgeting process, however the State required the submittal of paper budget documents for the 2018 year. This certification was not included in those documents, and the State is requesting a Resolution to certify the Borough's compliance.

Council agreed to proceed with a Resolution to be considered at today's Regular Meeting.

Discussion regarding Resolution authorizing the creation of handicapped parking space at 17th Street & Ocean Drive.

Captain Roscoe reported a request has been received for a handicapped parking space at 1701 Ocean Drive, Unit #1 due to medical conditions. The application was investigated and found to be valid, deeming a handicapped parking space at this location necessary. The Chief of Police has approved this application.

Council President McCorristin asked if handicapped parking spaces are reviewed to determine if they are still necessary.

Captain Roscoe explained handicapped parking spaces that are on file are audited annually by the Police Department. Unfortunately, there are some spaces that were established prior to a valid file system being put in place, which are difficult to audit. During the audit process, homeowners are contacted and asked if the spot is still needed. If a homeowner responds that the spot is no longer necessary, it is removed via a work order placed with the Public Works Department.

Council agreed to proceed with a Resolution to be prepared for the March 28, 2018 Regular Meeting.

Public Comments:

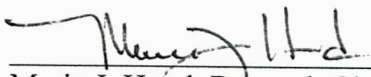
Travis Marshall, 885 21st Street, commended Martha Wright for her efforts in videotaping and live streaming Borough Council and Planning/Zoning Board meetings. He suggested Council take the initiative to start live streaming and recording meetings to broadcast meetings to individuals that are interested in what takes place at these meetings, however would be unable to attend the meetings otherwise.

Motion made by Councilwoman Hudanich, seconded by Council Vice President Deever to adjourn the Work Session.

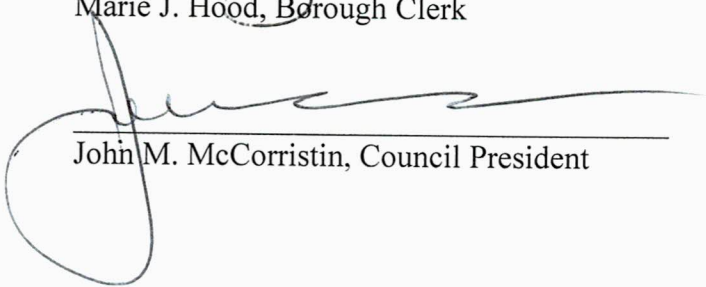
<u>ROLL CALL VOTE:</u>	Councilman Covington	Aye
	Councilman Dean	Absent
	Council Vice President Deever	Aye
	Councilwoman Hudanich	Aye
	Council President McCorristin	Aye

Work Session adjourned at 4:24 p.m.

Respectfully submitted,



Marie J. Hood, Borough Clerk



John M. McCorristin, Council President