

AVALON FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
JUNE 9, 2016

1. Open Public Meetings Act. *This meeting of the Avalon Library Board of Trustees is being conducted in accordance with the Public Meetings Act of New Jersey, Chapter 231 and notice of this meeting specifying time and place has been published in the December 14, 2015 edition of the Atlantic City Press.*
 2. Pledge of Allegiance
Jacquie Ewing
 3. Roll Call
Carol Mengel
 4. Marketing Update from 7 Mile Publishing
Patrice Davis
 5. Approval of the Minutes (regular and closed)
 6. Public Comment(s)
 7. Check Authorization
Norm Gluckman
 8. Director's Update
Norm Gluckman
 9. History Center Update
Nina Ranalli
 10. Old Business
 - Resolution No. 07-16 (Authorizing the 2016 Budget, as amended)
 11. New Business
 - Resolution No. 11-16 (Establishing the budget for purposes of calculating the 2015 return of excess surplus)
Lynn Schwartz
 - Update from Buildings and Grounds
Jacquie Ewing
 - Update from Ad Hoc Committee
 12. Executive Session (if required)
13. Next Meeting: July 14, 2016 @2:00 pm in the Library Conference Room
14. Adjournment

**AVALON LIBRARY BOARD OF TRUSTEES
MAY 12, 2016 MEETING MINUTES**

The meeting was called to order at 4:00 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meeting Act. Flag salute. Roll call.

Present: Jacquie Ewing, Carl Mattia, Jim Thatcher, Lynn Schwartz, John McCorristin, Richard Hoy, Kate Nestor, Michele Petrucci, Norman Gluckman, Erin Law, Board Solicitor, Nina Ranalli
Absent: Mayor Pagliughi, Stacey Tracy

Patrice Davis from Seven Mile Publishing gave the marketing update. Met with the Library staff on May 6th. Waiting for information from Scott Wahl The "Check It Out" sign is on Avalon Boulevard. Library ads are on Channel 97. The e-newsletter is being distributed. Railing banners are out. June 3rd is the next staff meeting. Working on Open House planning

A motion to approve the minutes of the April 14, 2016 meeting was made by John McCorristin and seconded by Jim Thatcher. Approved by all.

A motion to approve the payment of forty checks in the amount of \$157,857.27 was made by Jim Thatcher and seconded by John McCorristin. Approved by all. A list is attached of those checks and made a part of these minutes. No one from the public was present and there were no public comments.

Norm gave the Director's update. Starting in late May, patrons can check out mobile wireless hotspots. The Library purchased 5 hotspots. The hotspot can be checked out for one week and will be remotely deactivated if not returned. Milt Kuhn is resigning effective May 13th and Elizabeth Hogan will replace Milt at a rate of \$27.65/hour. Sean Farrell will replace Elizabeth at a rate of \$17.00/hour.

Nina gave the History Center report. The benches have been ordered. The landscaping should be done in the next few weeks. Kiosks should be ready by Memorial Day. One applicant for Program Assistant to start June 1st. Program Committee met for summer programs. Discussing possible reunion of Avalon School students. The Historical Society is running a photo contest. The 40s exhibit is almost complete.

Resolution No. 7-16, authorizing the 2016 budget, as amended, was tabled, pending clarification of amounts

Resolution No. 8-16, regarding the review of the 2015 annual audit, a motion to approve was made by Richard Hoy and seconded by Kate Nestor. Approved by all.

Resolution No. 9-16, adopting the strategic plan for 2016 to 2018, a motion to approve was made by Jim Thatcher and seconded by Richard Hoy. Approved by all.

Resolution No. 10-16, reappointing various Library personnel for the 12 month period beginning June 1, 2016 to May 31, 2017, a motion to approve with amended attachment was made by Richard Hoy and seconded by Lynn Schwartz. Approved by all.

A motion to approve Norman Gluckman's resignation letter effective October 1, 2016 was made by Richard Hoy and seconded by Carl Mattia. Approved by all.

A motion to recess the open portion of the meeting and go into Closed Session was made by Jim Thatcher and seconded by Richard Hoy. Approved by all.

A motion to adjourn the Closed Session and reconvene the regular meeting was made by Jim Thatcher and seconded by John McCorrstin. Approved by all.

The Ad Hoc Personnel Committee, which consists of Carl Mattia, Jacquie Ewing, John McCorrstin, Jim Thatcher, Michele Petrucci and Erin Law will reconvene.

Jacquie will get in touch with Mickey Coskey to have a Public Relations statement issued about Norm Gluckman's retirement on Friday, May 13th.

Adjournment at 5:40 pm.