

***PLANNING/ZONING BOARD***  
**BOROUGH OF AVALON**  
**AGENDA**

Type of Meeting: **Work Session/Regular**

Meeting Date: **September 8, 2015**

Meeting Time: **7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **Open Public Meetings Act:** This meeting of the Avalon Planning & Zoning Board is being conducted in accordance with the **Open Public Meetings Act**. Annual Notice of the 2015 Regular Meetings, specifying time, date and place, has been published in the December 17<sup>th</sup> 2014 Edition of *The Press of Atlantic City*, sent to the Cape May County Herald, posted on the Borough's Official Bulletin Board and is on file with the Municipal Clerk. All Meeting Agendas are posted, in advance of every meeting on the Borough's Official Website at [www.avalonboro.org](http://www.avalonboro.org)
5. Memorialize Minutes (If Applicable)
6. Memorialize Resolutions (If Applicable)
7. **Application PZ#15-04 (Variances)**  
Property Owner/Applicant: Mary Wynne, Trustee of Estate of Frances Hudome Trust  
Address: 5249 Ocean Drive/ Block:52.04 Lot(s) 9, 11, 71.01, 71.02, 73.01, 74.02
8. **Application PZ#15-06 (Notice of Appeal)**  
Property Owner/Applicant: Donald J. Pohlig  
Address: 652 7<sup>th</sup> Street/ Block 7.08 Lot 152
9. Master Plan (Discussion)
10. Discussion/possible vote on proposed amendment to Chapter 27 regarding roofs over third floor porches
11. Old Business
12. New Business
13. Public Comments
14. Any matters, other than applications for Land Use approval, requiring Board consideration at this meeting and not known as of the date of this notice.

***AGENDAS ARE SUBJECT TO LAST MINUTE ADDITIONS AND CHANGES***

# GENERAL MEETING PROCEDURES

## 1) Order of Agenda

- Call to Order/Pledge of Allegiance/Roll Call
- Open Public Meeting Act Statement
- Memorialization of Resolutions and Minutes
- Applications
- Old Business
- New Business
- Public Comment Period
- Adjournment

## 2) Order of Applications

- Presentation by Applicant and its Witnesses
- Comments/Questions from Board Professionals
- Questions from Board Members
- Comments/Questions from Public
- Applicant's Summation
- Board Finding of Facts/Conclusions of Law
- Motion and Vote

## 3) Guidelines for Public Comment

- a) Public Comment will only be taken at the appropriate time during the hearing
- b) No member of the Public shall be heard until recognized by the Chairperson, having stated their name and address for the record and been sworn in by the Solicitor.
- c) Public Comment is limited to 5 minutes per person to ensure adequate time for all speakers and the application to be completed.
- d) Petitions will not be accepted.
- e) The Public may cross-examine the applicant and witnesses, however, the Public is also subject to cross-examination
- f) Repetitive or irrelevant questions or comments are not permitted.

## 4) Miscellaneous Matters

- a) The Order of the Agenda and time limitations for Public Comment may be changed at the Chairperson's discretion.
- b) No new applications will be called after 10:00 pm. and the meeting will be adjourned no later than 11:00 pm.
- c) It is the Board's intention to hear all applications as scheduled.
- d) A full copy of the Board's adopted Rules is available from the Board Secretary upon request and payment of required fees.

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