

**AVALON FREE PUBLIC LIBRARY BOARD OF TRUSTEES  
JULY 13, 2017 MEETING MINUTES**

The meeting was called to order at 2:00 pm by Jacquie Ewing. Ms. Ewing read the Open Public Meetings Act. Flag salute. Roll call.

**Present:** Jacquie Ewing, Jim Thatcher, Lynn Schwartz, John McCorristin, Richard Hoy, Stacey Tracy, Kate Nestor, Michele Petrucci, Nina Ranalli, Erin Brown, Erin Law-Board Solicitor  
**Absent:** Carl Mattia, Mayor Pagliughi

A motion to approve the minutes of the June 8, 2017 meeting was made by Michele Petrucci and seconded by Lynn Schwartz. Approved by all, with John McCorristin abstaining. No one from the public was present and there were no public comments.

A motion to approve the payment of sixty-one checks in the amount of \$440,532.26 was made by Jim Thatcher and seconded by John McCorristin. Approved by all. A list is attached of those checks and made a part of these minutes.

**Erin Brown** began the Directors' reports. There were fifty-two programs scheduled in July. There were one hundred and sixty-five children registered for the Summer Reading Program. The computer lab is wrapping up Phase I. Continuing work on the new strategic plan. **Nina Ranalli:** Avalon Anchorage photos will be going up at the History Center. These photos are from 1972-1981. The History Center provided a private tour for the Avalon Civic Club. They kicked off the Historic Preservation Program. Six houses were approved. A motion to approve the collections acquisitions was made by John McCorristin and seconded by Kate Nestor. Approved by all. The acquisitions include: (Kathleen Whiteman) 2 digital photos – Sherwood Apartments first built, approximately 1900; 149 26<sup>th</sup> Street (next to Sherwood Apartments, built 1907; (Graham Hueber, grandson of Michell) digital photos of Sacred Heart Church, Mitchell playground dedication; (Jim Thatcher) 1941 – 1981 AYC 40<sup>th</sup> anniversary retrospective book; (Diane Gilbert) Keen's Pharmacy 60<sup>th</sup> anniversary glass apothecary bottle with glass stopper; (Lynn Schwartz/Methodist Church) various items including photographs, programs, pageant scripts and other ephemera. Trivia Night has been successful. Lecture series has also been successful. **Erin:** eight hundred people attended the Open House. Over five hundred people were at the Daniel Silva Major Author event on July 12<sup>th</sup>. Erin told the Board about her recommendation for the website update, using Stacks. A motion to approve Resolution No. 12-17, authorizing the execution of a contract for website content management, was made by Richard Hoy and seconded by John McCorristin. Approved by all.

Patty Davis gave the Seven Mile Publishing update. Three e-newsletters were sent out in June. Started another Beach Book Picks campaign. All promotional items for July have been completed. Working with staff on August programming.

John McCorristin told the Board that at the previous night's Borough Council meeting a citizen had questioned why the Library was no longer paying for County Library cards. John suggested

to that person coming to a Library Board meeting to discuss with the Board. Erin said she has had members of the public also question the Board's decision and advised those people that they should talk to the County about it.

A motion to approve Resolution No. 10-17, amending the Library internet and acceptable use policy regarding patron bandwidth use, was made by Jim Thatcher and seconded by Lynn Schwartz. Approved by all. Erin Law explained that the Library's policy had been fairly liberal and therefore caused excessive use. The policy was changed and a Resolution was required.

A motion to approve Resolution No. 11-17, authorizing the transfer of audited excess Library funds to the Borough of Avalon for the 2016 calendar year, was made by John McCorristin and seconded by Richard Hoy. Approved by all.

A motion to recess the open portion of the meeting and go into Closed Session was made by Jim Thatcher and seconded by John McCorristin. Approved by all.

A motion to adjourn the Closed Session and reconvene the regular meeting was made by John McCorristin and seconded by Richard Hoy. Approved by all.

A motion to increase the annual salary for the Library Director effective July 1, 2017 to \$85,000 was made by Michele Petrucci and seconded by John McCorristin. Approved by all.

A motion to approve the job description for the Library Recording Secretary including personnel documents to be kept on file with the Library/History Center's personnel documentation repository, recently updated by Exude, Inc., was made by Richard Hoy and seconded by John McCorristin. Approved by all.

A motion to increase the annual salary for the Library Recording Secretary effective July 1, 2017 to \$9416.68 was made by Richard Hoy and seconded by Michele Petrucci. Approved by all.

Adjournment at 3:20 pm.