

January 8, 2014

A Work Session of the Borough Council of the Borough of Avalon was held on Wednesday, January 8, 2014 at 7:05 p.m. in the Meeting Room, 3100 Dune Drive, Avalon, New Jersey.

Attendance: Public ----- 6

Reporters ----- 1

The Meeting was called to order by Council President Ellenberg.

Pledge of allegiance.

<u>Roll call:</u>	Council President Ellenberg	Present
	Council Vice President Covington	Absent
	Councilman Dean	Present
	Councilwoman Hudanich	Present
	Councilman McCorristin	Present

Also present:

Stephen D. Barse, Esquire, Borough Solicitor  
James V. Craft, Director of Revenue/Finance  
Police Captain McCallion  
William Macomber, Director of Public Works/Utilities  
Paul E. Short Sr., Code Enforcement Official  
Scott Wahl, Public Information Officer  
Thomas R. Thornton, P.E., Borough Engineer, Hatch Mott Macdonald, LLC  
Joseph Maffei, P.E., P.P., C.M.E., Planning/Zoning Board Engineer  
Neil Hensel, Chairman, Planning/Zoning Board  
Ken Koches, Middlesex Water Company

Notice of this Work Session was included in the Annual Schedule of Meetings dated June 12, 2013. It was given to the news media and posted on the Official Bulletin Board as required by law.

Council President Ellenberg read the Open Public Meetings Act Announcement.

Stephen D. Barse, Esquire, Borough Solicitor announced that Andrew J. Bednarek, Business Administrator is absent due to illness.

Discussion regarding Resolutions amending the following:

Designating the Borough Clerk and Deputy Borough Clerk to issue certificates as to liability for assessment of municipal improvements effective February 1, 2014 through December 31, 2014.

Amending the of the Cash Management Plan.

Council agreed to these amendments and agreed to proceed with Resolutions to be prepared for the January 22, 2014 Regular Meeting.

Discussion regarding a Resolution authorizing the cancellation of property tax overpayment amounts less than \$10.00.

Council had no problem with these cancellations and agreed to proceed with a Resolution to be prepared for the January 22, 2014 Regular Meeting.

Discussion regarding a Resolution authorizing an award of a contract for the Borough of Avalon for the Remote Site SCADA System Upgrade.

Council discussed this item briefly with input from William Macomber, Director of Public Works/Utilities and agreed to proceed with a Resolution to be voted upon at the Regular Meeting this evening.

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Discussion regarding a Resolution designating the protected bathing beaches for 2014 designating beaches for the use of rafts, surfing beaches and areas where volleyball will be permitted; and determining the dates during which lifeguards will be on duty.

Council briefly discussed the recommendations from Beach Patrol Captain Murray Wolf and agreed to proceed with a Resolution to be voted upon at the Regular Meeting this evening.

Discussion regarding a Resolution approving the certified list of individuals qualifying for 2013 Length of Service Program Credits.

Council reviewed this item and agreed to proceed with a Resolution to be prepared for the January 22, 2014 Regular Meeting.

Discussion regarding a Resolution authorizing the Tax Assessor to file cross appeals and/or Municipal appeals on behalf of the Borough of Avalon for the tax year 2014.

Council had no problem with this annual item and agreed to proceed with a Resolution to be prepared for the January 22, 2014 Regular Meeting.

Discussion regarding a Resolution authorizing the release of the performance guarantee in the amount of eight thousand four hundred ninety-six (\$8,496.00) dollars submitted by Michael Sloane for variance plan for Block 28.05, Lot 69, 2858 Ocean Drive in the Borough of Avalon.

Council briefly discussed the release of this performance guarantee with the input from Joseph Maffei, Planning/Zoning Board Engineer and agreed to proceed with a Resolution to be prepared for the January 22, 2014 Regular Meeting.

Discussion regarding a Resolution authorizing an emergency temporary appropriation.

James V. Craft, Director of Revenue/Finance explained that the purpose of this Resolution is to amend the Temporary Budget to put funds in for the down payment for the two Capital Ordinances on for introduction this evening.

Brief discussion followed and Council agreed to proceed with a Resolution to be voted upon at the Regular Meeting this evening.

Discussion regarding a Resolution establishing a 2014 Temporary Capital Budget.

James V. Craft explained this Resolution is the second step in establishing a Capital budget for the two Bond Ordinances being introduced this evening.

Council agreed to proceed with a Resolution to be voted upon at the Regular Meeting this evening.

Discussion regarding a Resolution authorizing Hatch Mott MacDonald, LLC to provide engineering services for the 2014 Backpassing Project, including surveys, design, regulatory compliance, preparation of plans and specifications and advertisement for bids for a lump sum fee of thirty-eight thousand six hundred (\$38,600.00) dollars.

Thomas R. Thornton, P.E., Borough Engineer, Hatch Mott Macdonald, LLC reviewed the proposal with Council and estimated a completion date for the project of April 20, 2014.

Brief discussion followed and Council agreed to proceed with a Resolution to be voted upon at the Regular Meeting this evening.

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Discussion regarding introduction of Bond Ordinances.

James V. Craft explained there are two Bond Ordinances scheduled to be introduced at the Regular Meeting this evening. He reviewed Bond Ordinance No. 692-2014 which totals \$490,000 to be used for Various Park Improvements at 39<sup>th</sup> Street and Dune/Beach Trail. He indicated the Borough would use a five percent down payment because most of the money would eventually be funded by the County via a grant that the Borough has been awarded. He explained the Bond Ordinance is the mechanism used to fund a project while waiting for grant monies to be received. Next he reviewed the purpose of Bond Ordinance No. 693-2014 which totals \$340,000 to fund the Backpassing Project previously discussed by Mr. Thornton.

Brief discussion followed and Council agreed to proceed with these Bond Ordinances at the Regular Meeting.

Public comments:

None.

Motion made by Councilman Dean, seconded by Councilwoman Hudanich to adjourn the Work Session.

<u>ROLL CALL VOTE:</u>	Council Vice President Covington	Absent
	Councilman Dean	Aye
	Councilwoman Hudanich	Aye
	Councilman McCorristin	Aye
	Council President Ellenberg	Aye

Work Session adjourned at 7:18 p.m.

Respectfully submitted,

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Amy W. Kleuskens, Borough Clerk

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David B. Ellenberg, Council President